


Request a Quote



Need to know the price and availability?
Quotes are available 24/7

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Simple steps to placing a quick order

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User Guide Request a Quote

Learn how to request a quote.

Required field Tips Optional field

1 Login

Bookmark this site. <http://sg.misumi-ec.com/>

Login ID and Password can be saved by clicking 'Keep me logged in'.

Please note: the function to save your user ID and password should be activated in your browser.

The screenshot shows the 'Customer Login' form. A red box highlights the 'Login Username' field (containing 'misumi09') and the 'Password' field (containing '*****'). A red callout box points to these fields with the text 'Enter Login ID and Password'. A blue callout box with a 'Tips' icon points to the 'Keep me logged in' checkbox with the text 'Check "Keep me logged in"'. The 'Login' button is highlighted in orange. Other elements include a 'New Customer Register' button, a 'Request a Quote' button, a 'Place an Order' button, and search history buttons. A banner at the bottom reads 'MISUMI New Generation'.

2 Request a Quote

After logging in the 'Request a Quote' and 'Place an Order' buttons are activated.

The screenshot shows the user dashboard after login. A red callout box points to the 'Request a Quote' button, which is now green and active, with the text 'Click "Request a Quote"'. The 'Place an Order' button is also active and blue. The dashboard includes a 'What's new' section, a 'Menu' with links like 'Request a Quote', 'Place an Order', and 'Search My Quote History'. A banner at the bottom reads 'MISUMI New Generation'.

3 Delivery Information

Attention field should be filled in. PO reference is mandatory.

The screenshot shows a web form titled "Create a Request for Quotation" with tabs for "Request Quotation", "Confirm Quotation", and "Quotation Completed". The form includes fields for "Customer PO Reference", "Bill to" (Company Name, Attention, Department), "Ship to" (Address, Attention, Department), and "Ship Via". A red box highlights the "Attention" field in the "Bill to" section, and a blue box highlights the "Customer PO Reference" field. A "Tips" box on the left states "Asterisk and yellow fields are mandatory". Other callouts include "Input your PO reference" and "Select a different ship-to address if it is different from Bill-to address".

4 Create a Quote

In the quote page, MISUMI part numbers and quantities should be filled in. Your product ID can be added as an option. Fill in all required fields that are marked with a red asterisk (*).

The screenshot shows a "Product" table with columns for "No.", "Customer Item Reference", "Quantity", and "Express". The "Customer Item Reference" column is labeled "MISUMI Part No.". A red box highlights the "Quantity" field in the first row, and a blue box highlights the "Express" dropdown menu. A "Next" button is visible at the bottom right. A "Tips" box on the left states "You may also include an item reference and express shipping options". Another callout says "Click 'Next' after you fill in your part numbers".

In the build of material (BOM) list screen, you can copy and paste up to 500 items in one document. Click 'Copy & Paste from Excel'.

Save time by copy and paste items from Excel

Click 'Copy & Paste from Excel'

The screenshot shows the 'Product' form with a table for item entry. The 'Copy & Paste from Excel' button is highlighted in green. The table has columns for 'No.', 'Customer Item Reference', 'MISUMI Part No.', 'Quantity', and 'Express'. There are 5 empty rows for data entry.

After new window opens, copy your BOM sheet from Excel.

Copy & Paste from Excel

Select 'Yes' if there is a header and choose file format

The 'Copy & Paste' dialog box is shown. It contains a preview of an Excel spreadsheet with the following data:

	A	B	C
1	PO12345-001	CBS-10	50
2	PO12345-002	MBRDA40-2-H5	2
3	PO12345-003	PACK-HNTUB-8	1
4	PO12345-004	SFMR10-100	1
5			

Below the preview, there are options for 'Records Have a Header Row?' (Yes/No) and 'Delimited' (COMMA/TAB). A 'Next' button is at the bottom right.

Select the headers and click 'Next'.

Choose header from the drop down list

Click 'Next'

The 'Set Item' dialog box is shown. It has a title 'Set Item' and a subtitle 'Select the corresponding headers from the dropdown menus and click Next'. There are two dropdown menus: 'Customer Item Reference' and 'MISUMI Part No.'. Below them, there are two rows of data: '1st line' with 'PO12345-001' and 'CBS-10', and '2nd line' with 'PO12345-002' and 'MBRDA40-2-H5'. A third dropdown menu is highlighted with a red box, showing a list of options: 'Customer Item Reference', 'MISUMI Part No.', 'Express', and 'Quantity'. A 'Next' button is highlighted with a red box at the bottom right.

Information will be automatically filled in. Click 'Next' to check availability of the product.

Click 'Next' after you filled in your part numbers

The 'Product' form is shown with the data from the previous steps filled in. The table now contains:

No.	Customer Item Reference	MISUMI Part No.	Quantity	Express
1	PO12345-001	CBS-10	50	
2	PO12345-002	MBRDA40-2-H5	2	
3	PO12345-003	PACK-HNTUB-8	1	
4	PO12345-004	SFMR10-100	1	
5				

The 'Next' button is highlighted with a red box at the bottom right.

Volume discounts and express shipping options are available by clicking the numbers to the left.

Check price and ship date here

Product Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$)	Amount (\$)	As of 04/09/2013 Days to Ship (Ship Date)
1	PO12345-001 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00	1 day (09/09/2013)
2	PO12345-002 MBR DFA40-2-HS PULLEY (70g)	2	22.45	44.92	3 days (09/09/2013) View quote?
3	PO12345-003 PACK-HNTUS-8 NUTS FOR ALUMINIUM FRAMES (1100g)	1 100 pcs / pack	74.93	74.93	3 days (09/09/2013)
4	PO12345-004 SFMR10-100 ROTARY SHAFT (55g)	1	5.94	5.94	2 days (09/09/2013)

Days to Ship will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	126.79
Shipping Charges (Total weight)	29.57 (1325g)
Shipping Charges will be re-calculated based on the number of shipments at the time of order.	
GST	0.00
Taxes and duties will be re-calculated based on Product Total at the time of order.	
Total (\$)	158.36

Tips

Once the number link is clicked, a window will show express shipping options and quantity price breaks.

Quantity pricing and express options

MBR DFA40-2-H5 PULLEY

Quantity	Unit Price (\$)	Days to Ship
1 - 9	19.25	4 days
10 - 14	18.70	4 days
15 - 19	17.33	4 days
20 - 30	15.78	4 days
31 -	15.79	Quotation required

The above Days to Ship may not apply if the same part numbers are entered separately on multiple lines.

Express	Days to Ship (-> Shortened Days)	Deadline	Fee (\$)
-	4 days	04:00 PM	0.00
A	4 days -> 3 days	03:00 PM	+ 3.21

If it is a quantity more than a fixed quantity, "Express" may not be available. Flat charge, Fee x 0.9 x 3, is applicable to 3 or more identical units except for Express T.

Example:
Ordering 5 identical units with Express T, Fee x 5
Ordering 5 identical units with Express A, Fee x 3 x 0.9 (A flat charge is applied)

Close

If a red message appears, there are three ways to resolve it.

- ① Delete the item.
- ② Revise the data according to the message.
- ③ Check the box to ask MISUMI for a solution.

In the case of an error message you can:

- ① Delete the line.
- ② Correct MISUMI part number according to message.
- ③ Check the box to ask MISUMI for a solution.

Request Quotation | Confirm Quotation | Quotation Completed

Create a Request for Quotation

There are 3 errors. Please see below.

Customer PO Reference: WEB_TEST02

Bill to

Ship to

Product Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Express	Unit Price (\$)	Days to Ship
1	PO12345-011 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	-	0.96	1 day
2	PO12345-012 MBR DFA40-2-HS PULLEY (70g)	2	A	22.45	3 days
3	PO12345-013 KZBE10-4-P2-LA10 DRIVE SHAFTS	6	-		

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9

I require MISUMI Customer Service to check this record and give us a solution.

5 Check Quote Detail

Check your quote and if you find a mistake, click 'Back to Modify' to edit your quote.

Click 'Complete' if everything is okay.
Note: If you want your quote to be saved,
you must click 'Complete.'

Go back to the previous screen by clicking
'Back to Modify' to edit your quote.

Request Quotation **Confirm Quotation** Quotation Completed

Confirm Quotation

Customer PO Reference PO_123456

Bill to

Company Name	MISUMI SOUTH EAST ASIA PTE. LTD.	Customer Code	999999
Attention	Purchaser	Department	Purchasing Department

Ship to

Address	MISUMI SOUTH EAST ASIA PTE. LTD. 331 North Bridge Road, #05-03 Odeon Towers		
Attention	Purchaser	Department	Purchasing Department
Ship Via	DHL		

Product Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (S\$)	Amount (S\$)	Days to Ship (Ship Date)
Shipping Charges (Total weight: 1125g)					29.57
Shipping Charges will be re-calculated based on the number of shipments at the time of order.					
GST					0.00
Taxes and duties will be re-calculated based on Product Total at the time of order.					
Total (S\$)					158.36

Back to Modify Complete

6 Quote completed

Once completed, your quote can be downloaded as a PDF and printed and you will find the following:

- ① Email addresses where the quote has been sent.
- ② PDF button to download the quote.
- ③ Button to convert the quotation to order.

Note: It is possible to convert items to an order, even if MISUMI CS is working on resolving part of the errors with other items on the quotation.

Tips
Print a copy of your quote for your reference

Request Quotation | Confirm Quotation | **Quotation Completed**

Request for Quotation Completed

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
Purchase@misumi.com.sg (Cc: Purchase_Manager@misumi.com.sg, Purchase_Director@misumi.com.sg)

For inquiries regarding this transaction, please refer to the Quotation No. below:
Customer Service
e-mail: cs@misumi.com.sg | Phone: (65) 6733 7211 (9:00-18:00)

Quotation No.	WQ0046262400
Customer PO Reference	PO_123456
Number of Items	4
Quotation Date (Singapore Time)	04/09/2013 11:12 AM Please refer to our business hours.
Update Date (Singapore Time)	-

Convert to Order

You can also print your quote from the quotation history page.

Quotation History | Order History

Quotation Results

To place your order, select item(s) that you want to order and click "Convert to Order".

Quotation No.	WQ0046262400
Customer PO Reference	PO_123456
Quotation Date (Singapore Time)	04/09/2013 11:12 AM
Update Date (Singapore Time)	-
Expiry Date (Singapore Time)	04/19/2013

Bill to:
Company Name: MISUMI SOUTH-EAST ASIA PTE. LTD. | Customer Code: |
Attention: Purchaser | Department: |
Address: MISUMI SOUTH-EAST ASIA PTE. LTD. 321 North Bridge Road, #05-03 Colson Towers |
Attention: Purchaser | Department: |
Ship Via: DHL

Product	Customer Item Reference	MISUMI Part No.	Product Name	Quantity	Unit Price (S\$)	Amount
1	PO12345-001	C8A-16	SOCKET HEAD CAP SCREWS (100g)	50	0.06	
2	PO12345-002	M8R0FA40-2-40S	PULLEY (70g)	2	22.48	
3	PO12345-003	PACK-HNT05-B	NUTS FOR ALUMINUM FRAMES (1100g)	1	74.93	
4	PO12345-004	SIMR16-100	ROTORARY SHAFT (5kg)	1	5.94	

Days to Ship will vary, depending on your order time. The ship date shown here is valid only if your order is placed before the end date.

Product Total
Shipping Charge (Total weight)
GST
Total (S\$) **158.36**

Print | **Convert to Order**

7 You will receive a quote confirmation e-mail

You will receive an e-mail for your completed quote.



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=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Tarô,

Thank you for using Misumi Web Ordering System [WOS].

Here are the details of your quotation request that we received through WOS.
We would like you to check the following.

*****
Customer PO Reference: qt-sample
Quotation No.: OT0001234500
Quotation Date: 04/03/2014 12:31

Quote User.Department: Dept1.
Quote User.Name: YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE

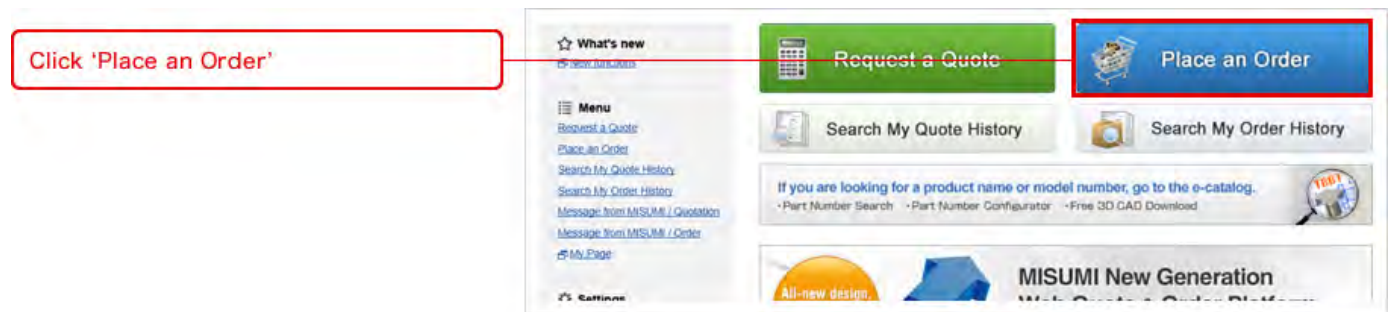
Ship to-Address: Tokyo Japan
Ship to-Department: Dept2.
Ship to-Attention: User2
```


User Guide

Quick Orders

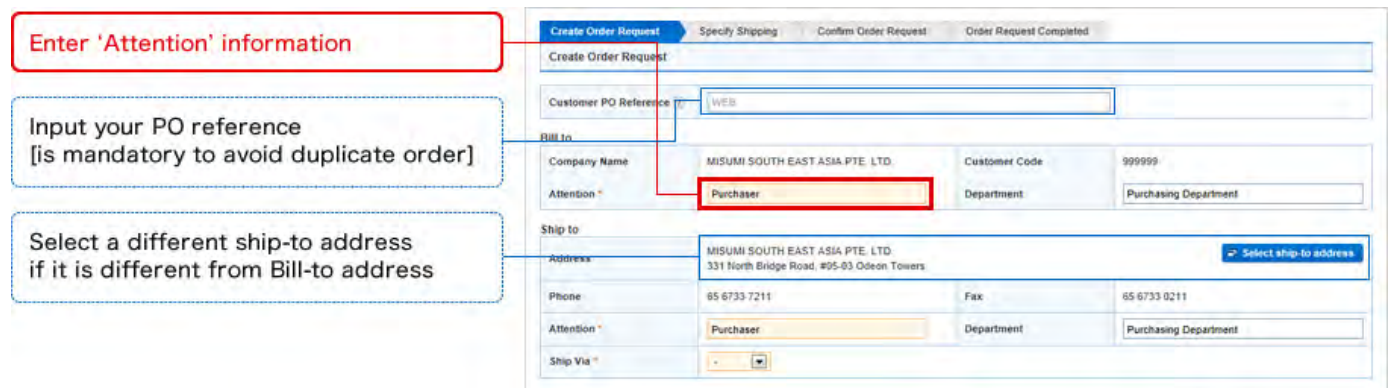
This section will outline how to place a direct order. Follow the explanation in red for required fields in the Web Ordering System.

1 Place a quick order



2 Delivery Information

Attention field should be filled in. PO reference is mandatory.



3 Fill in Your Order Detail

In the order form, MISUMI part numbers and quantities should be filled in. Your product reference can be added as an option.

Fill in MISUMI part numbers and quantities in the yellow fields

Tips
 Asterisked and yellow fields are required

You may also include an item reference and express shipping options

Copy & Paste from Excel

In the build of material (BOM) list screen, you can copy and paste up to 500 items in one document. Click 'Copy & Paste from Excel'.

Select 'Yes' if there is a header and choose file format

Choose header from the drop down list

Click 'Next' to check availability of the product.

Product

Copy & Paste from Excel Import from File Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No.*	Quantity	Express
1	PO12345-001 CBS-10	50	<input type="checkbox"/>
2	PO12345-002 MBR DFA40-2-H5	2	<input type="checkbox"/>
3	PO12345-003 PACK.HNTUB-8	1	<input type="checkbox"/>
4	PO12345-004 SFMR10-100	1	<input type="checkbox"/>
5			<input type="checkbox"/>

You may add new rows here: 1 Add Rows

Click 'Next' button

Click 'Next'

Check the desired ship date

Tips
Once the number link is clicked, a window will show express shipping options and quantity price breaks

Create Order Request Specify Shipping Confirm Order Request Order Request Completed

Specify Shipping

Shipping Preference *

- Ship Complete: All items will be shipped together as soon as available (consolidate shipment). N/A to items ordered under Express Delivery Service.
- Ship Partially: Items will be shipped on earliest ship day. Items with the same ship date will be consolidated.
- Specify Ship Dates: You can specify a ship date for each item.

Product

Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$S)	As of 04/09/2013 Earliest Ship Date	Ship Date (?)
1	PO12345-001 CBS-10 <small>SOCKET HEAD CAP SCREWS (100g)</small>	50	0.06	05/09/2013	
2	PO12345-002 MBR DFA40-2-H5 <small>PULLEY (70g)</small>	2	22.46	09/09/2013 <small>Need quote?</small>	09/09/2013
3	PO12345-003 PACK.HNTUB-8 <small>NUTS FOR ALUMINUM FRAMES (1100g)</small>	1 <small>100 pcs / pack</small>	74.93	09/09/2013	
4	PO12345-004 SFMR10-100 <small>ROTARY SHAFT (55g)</small>	1	5.94	06/09/2013	

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

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If you click the number link on the left, an information window for volume discounts and express shipments pops up.

Tips
Check Quantity Slide Price and Express option

MBR DFA40-2-H5 PULLEY

Quantity	Unit Price (\$S)	Days to Ship
1 - 9	19.25	4 days
10 - 14	18.29	4 days
15 - 19	17.33	4 days
20 - 30	15.79	4 days
31 -	15.79	Quotation required

The above Days to Ship may not apply if the same part numbers are entered separately on multiple lines.

Express	Days to Ship (-> Shortened Days)	Deadline	Fee (\$S)
<input type="checkbox"/>	4 days	04:00 PM	0.00
<input checked="" type="checkbox"/>	4 days -> 3 days	03:00 PM	+ 3.21

If it is a quantity more than a fixed quantity, "Express" may not be available.
Flat charge, Fee x 0.9 x 3, is applicable to 3 or more identical units except for Express T.

Example:
Ordering 5 identical units with Express T, Fee x 5
Ordering 5 identical units with Express A, Fee x 3 x 0.9 (A flat charge is applied)

Close

4 Select Your Shipping Date

'All item shipment'
Ship all items together

'Partial shipment'
Each item will be shipped at the shortest ship time

'Specify ship date'
You may select different shipping date for each item

Tips

Once the number link is clicked, a window will show express shipping options and quantity price breaks

Create Order Request | **Specify Shipping** | Confirm Order Request | Order Request Completed

Specify Shipping

Shipping Preference *

- Ship Complete: All items will be shipped together as soon as available (consolidate shipment). N/A to items ordered under Express Delivery Service.
- Ship Partially: Items will be shipped on earliest ship day. Items with the same ship date will be consolidated.
- Specify Ship Dates: You can specify a ship date for each item.

Product

Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$)	As of 04/09/2013 Earliest Ship Date	Ship Date
1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.06	05/09/2013	
2	PO12345-002 MBRDF40-2-HS Express PULLEY (70g)				
3	PO12345-003 PACK-HNTU8-B Stock NUTS FOR ALUMINUM FRAMES (1100g)				
4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)				

Calendar

Click a date you wish to set as a ship date.
(Dates without highlights are unavailable for selection because no shipping arrangement will be made on those days)

November 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1						
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Ship Date will vary, depending on your order time. The ship date shown

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5 Approve and complete your order

Check your order and if you find a mistake, click 'Back to Modify' to edit your order.

Product

Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$)	Amount (\$)	Ship Date
1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00	05/09/2013
2	PO12345-002 MBRDF40-2-HS Express PULLEY (70g)	2	22.46	44.92	09/09/2013
3	PO12345-003 PACK-HNTU8-B Stock NUTS FOR ALUMINUM FRAMES (1100g)	1 100 pcs / pack	74.93	74.93	09/09/2013
4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)	1	5.94	5.94	09/09/2013

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	126.79
Discount	0.00
Shipping Charges (Total weight: 11225g)	29.57
GST	0.00
Total (\$)	158.36

I agree to the Terms & Conditions

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Place Order

Click 'Place Order' to confirm your purchase

6 Now your order has been completed

If you require to download the order confirmation as a PDF, click the MISUMI order number to go to order history.

Create Order Request Specify Shipping Confirm Order Request **Order Request Completed**

Order Request Completed

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
 Purchase@misumi.com.sg (Cc: Purchase_Manager@misumi.com.sg, Purchase_Director@misumi.com.sg)

For inquiries regarding this transaction, please refer to the Order No. below.
Customer Service
 e-mail: cs@misumi.com.sg Phone: (65) 6733 7211 (9:00-18:00)

Order No.	WP0046283301 <small>Please click above order No. to view and print its details.</small>
Customer PO Reference	PO_123456
Number of Items	4
Order Date (Singapore Time)	04/09/2013 11:12 AM
Update Date (Singapore Time)	-



Tips

You can check your order confirmation and print for your records

Quotation History **Order History**

Order Detail

Order No. WP0046283301
 Customer PO Reference PO_123456

Product	No.	Customer Item Reference	Quantity	Unit Price (S\$)
MISUMI Part No.		Product Name		
PO12345-001	1	CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.06
PO12345-002	2	MRFDA80.2HS PULLEY (70g)	2	22.46
PO12345-003	3	PACK-HW100.8 NUTS FOR ALUMINUM FRAMES (1150g)	1	74.91
PO12345-004	4	SFMS19-100 ROTARY SHAFT (50g)	1	5.64

Product Total
 Shipping Charges (total weight)
 GST
Total (S\$)

Print

MISUMI Sales Order Confirmation

Order No. WP0046283301
 Customer PO Reference PO_123456

Product	No.	Customer Item Reference	Quantity	Unit Price (S\$)
MISUMI Part No.		Product Name		
PO12345-001	1	CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.06
PO12345-002	2	MRFDA80.2HS PULLEY (70g)	2	22.46
PO12345-003	3	PACK-HW100.8 NUTS FOR ALUMINUM FRAMES (1150g)	1	74.91
PO12345-004	4	SFMS19-100 ROTARY SHAFT (50g)	1	5.64

Product Total
 Shipping Charges (total weight)
 GST
Total (S\$)

7 You will receive an order confirmation e-mail

Check your e-mail to find your order confirmation

Tips

You will also receive an e-mail confirmation once your items have shipped



=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Below are the details of your order placed online.

Please check the following.

=====
Customer PO Reference: qt-sample
MISUMI Order No.: W0001234500
Order Date: 04/03/2014 12:31

Order User, Department:Dept1,
Order User.Name:YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE

Payment : Sales on Credit/Net10 days

Ship to-Address: Tokyo Japan
Shipping details-Ship Via(Service): R KWF Shipping details-Shipping Preference

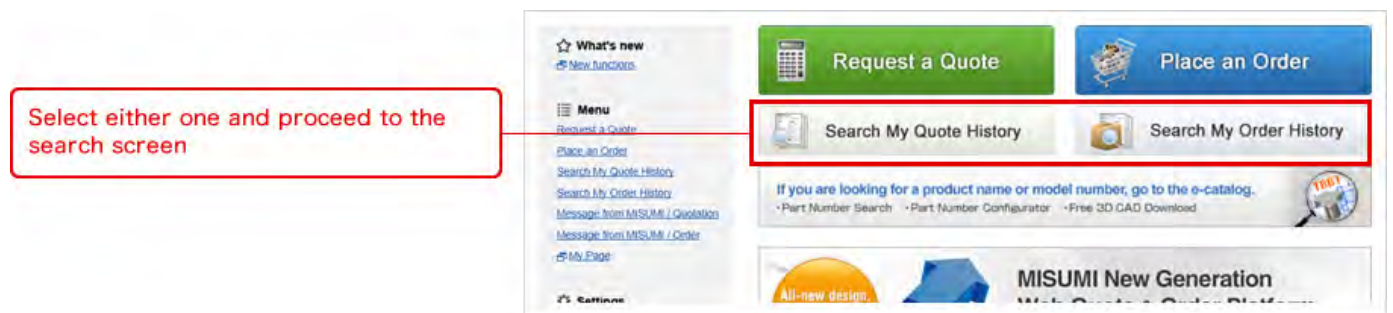
User Guide

Convert a Quote to an Order

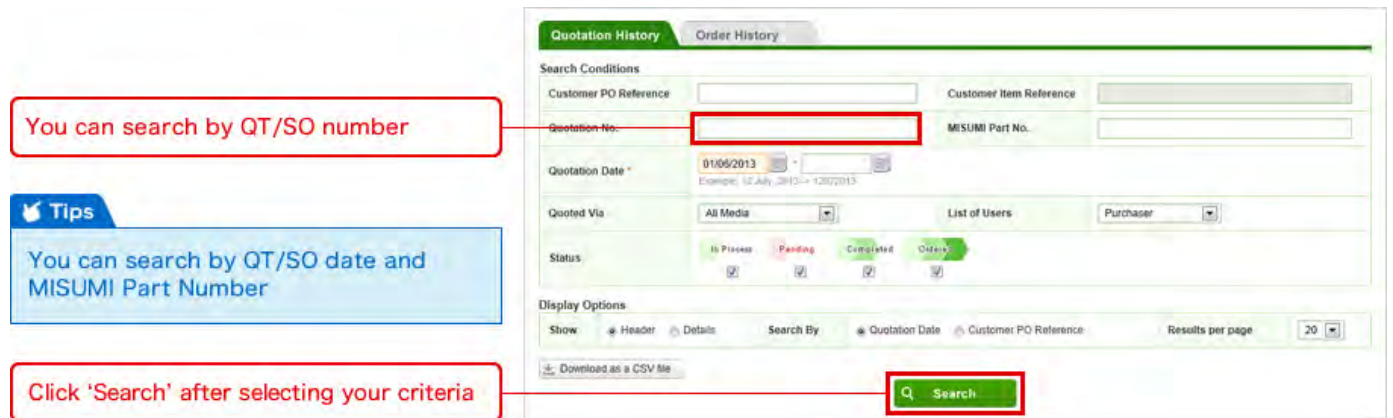
You can convert your quote to an order. Here, you will find how to look for a previous quote and convert it to an order.

1 Search Your quote/order history

At the top of the page you will see 'Search My Quote History' and 'Search My Order History'



Input the criteria for your search.



2 Re-quote and/or Re-order

Click the quote number for details.

Click the link on the QT/SO number for more detail

Quotation History		Order History				
Search Results						
Search Conditions Quotation Date: 04/09/2013 - 04/09/2013; Status: In Process, Pending, Completed, Ordered; Quoted Via: WOS Only; List of Users: All Users; Show: Header; Search By: Quotation Date; Results per page: 20;						
Download selected quotes as a CSV file				21 - 40 of 1692 <<Back Next>>		
Quotation Date (Singapore Time)	Quotation No.	Customer PO Reference	Number of Items	Product Total (\$S)	Status	PDF
04/09/2013 11:12 AM	WQ0046262400	PO_123456	4	158.36	Completed	
04/09/2013 11:02 AM	WQ0046256100	ABCDEFHIJKL	1	3.02	All Items Orders	
04/09/2013 10:56 AM	WQ0046288200	WEB TEST	1	2.97	All Items Orders	
04/09/2013 10:09 AM	WQ0046283300	WEB TEST	5	15.36	Partial Orders	
04/09/2013 09:12 AM	WQ0046276100	PO_123457	9 (2 pending items)	421.02	Completed	
28/08/2013 09:12 AM	WQ0046273000	WEB TEST	1	15.36	All Items Orders	

There are three options:

- 1 Convert QT to Order by clicking 'Convert to Order'
- 2 Create another quote using the same part numbers by clicking 'Copy to New Quote'
- 3 You can also delete a quote by clicking 'Delete Quotation'

Click the box on the left side to proceed to the next step

You cannot include items with unresolved errors

- 1 Convert QT/SO to Order
- 2 Re-quote
- 3 Delete quotation

Choose options 1~3

Quotation History		Order History					
Quotation Results							
To place your order, select item(s) that you want to order and click "Convert to Order"							
Quotation No.	WQ0046262400						
Customer PO Reference	PO_123456						
Quotation Date (Singapore Time)	04/09/2013 11:12 AM						
Update Date (Singapore Time)	-						
Expiry Date (Singapore Time)	04/10/2013						
Bill to							
Company Name	MISUMI SOUTH EAST ASIA PTE. LTD.	Customer Code	999999				
Attention	Purchaser	Department	Purchasing Department				
Ship to							
Address	MISUMI SOUTH EAST ASIA PTE. LTD. 331 North Bridge Road, #05-03 Odeon Towers						
Attention	Purchaser	Department	Purchasing Department				
Ship Via	DHL						
Product							
<input checked="" type="checkbox"/>	No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$S)	Amount (\$S)	As of 04/09/2013 Days to Ship(Ship Date)	Status
<input checked="" type="checkbox"/>	1	PO12345-001 CB5-10 SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.06	1 day (06/09/2013)	Completed
<input checked="" type="checkbox"/>	2	PO12345-002 MBRDA48-2-H5 PULLEY (70g)	2	22.46	44.92	3 days (06/09/2013) Need sooner?	Completed
<input checked="" type="checkbox"/>	3	PO12345-003 PACK-HNT08-8 NUTS FOR ALUMINUM FRAMES (1100g)	1 100 pcs / pack	74.93	74.93	3 days (06/09/2013)	Completed
<input checked="" type="checkbox"/>	4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)	1	5.94	5.94	2 days (06/09/2013)	Completed
Days to Ship will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30							
						(S\$)	
Product Total							128.79
Shipping Charges (Total weight)							29.57 (1325g)
Shipping Charges will be re-calculated based on the number of shipments at the time of order.							
GST							0.00
Taxes and duties will be re-calculated based on Product Total at the time of order.							
Total (S\$)							158.36
Back to Search Results		Delete Quotation		Print		Copy to New Quote	
						Convert to Order	

3 Confirm the content and complete Your order

You can edit 'Customer PO Reference' and 'Customer Item Reference'.

Input your PO reference [is mandatory to avoid duplicate order]

You can add your optional 'Customer Item Reference'

Other information cannot be edited

Click 'Next'

No.	Customer Item Reference	MISUMI Part No.	Product Name	Quantity	Unit Price (\$\$)	Days to Ship
1	PO12345-001	CB5-10	SOCKET HEAD CAP SCREWS (100g)	50	0.06	1 day
2	PO12345-002	MBRDF40-2-H5	PULLEY (70g)	2	22.46	3 days
3	PO12345-003	PACK-HNTU8-8	NUTS FOR ALUMINUM FRAMES (1100g)	1	74.93	3 days
4	PO12345-004	SFMR10-100	ROTARY SHAFT (55g)	1	5.94	2 days

4 Select Your Shipping Date

- 'All item shipment' :
Ship all items together
- 'Partial shipment' :
Each item will be shipped at the shortest ship time
- 'Specify ship date' :
You may select different shipping date for each item

No.	Customer Item Reference	MISUMI Part No.	Product Name	Quantity	Unit Price (\$\$)	As of 04/09/2013 Earliest Ship Date	Ship Date
1	PO12345-001	CB5-10	SOCKET HEAD CAP SCREWS (100g)	50	0.06	05/09/2013	
2	PO12345-002	MBRDF40-2-H5	PULLEY (70g)	2	22.46	08/09/2013	08/09/2013
3	PO12345-003	PACK-HNTU8-8	NUTS FOR ALUMINUM FRAMES (1100g)	1	74.93	09/09/2013	
4	PO12345-004	SFMR10-100	ROTARY SHAFT (55g)	1	5.94	06/09/2013	

5 Approve and complete your order

Look through your order and click 'Place Order'.

Product Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (S\$)	Amount (S\$)	Ship Date
1	PO12345-001 CBS-10 [Stock] SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00	05/09/2013
2	PO12345-002 MBRDF40-2.H16 [Special] PULLEY (70g)	2	22.46	44.92	09/09/2013
3	PO12345-003 PACK.HNTUB-8 [Stock] NUTS FOR ALUMINIUM FRAMES (1100g)	1 100 pcs / pack	74.93	74.93	09/09/2013
4	PO12345-004 SFMR10-100 ROTARY SHAFT (55g)	1	5.94	5.94	09/09/2013

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30

Product Total	128.79
Discount	0.00
Shipping Charges (Total weight)	29.57 (1325g)
GST	0.00
Total (S\$)	158.36

I agree to the Terms & Conditions

Click 'Place Order' to confirm your purchase

6 Now your order has been completed

If you require to download the order confirmation as a PDF, click the MISUMI order number to go to order history.

Create Order Request Specify Shipping Confirm Order Request **Order Request Completed**

Order Request Completed

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
 Purchase@misumi.com.sg (Cc: Purchase_Manager@misumi.com.sg, Purchase_Director@misumi.com.sg)

For inquiries regarding this transaction, please refer to the Order No. below.
Customer Service
 e-mail: cs@misumi.com.sg Phone: (65) 6733 7211 (9:00-18:00)

Order No.	WP0046283301 <small>Please click above order No. to view and print its details.</small>
Customer PO Reference	PO_123456
Number of Items	4
Order Date (Singapore Time)	04/09/2013 11:12 AM
Update Date (Singapore Time)	-



Tips

You can check your order confirmation and print for your records

Quotation History **Order History**

Order Detail

Order No. WP0046283301
 Customer PO Reference PO_123456
 Order Date (Singapore Time) 04/09/2013 11:12 AM
 Update Date (Singapore Time) -

Bill to

Company Name MISUMI SOUTH EAST ASIA PTE. LTD. Customer Code
 Attention Purchaser Department
 Payment Sales on Credit/Net 30 days

Ship to

Address MISUMI SOUTH EAST ASIA PTE. LTD.
 331 North Bridge Road, #09-03 Odeon Tower
 Phone 65 6733 7211 Fax
 Attention Purchaser Department

Product

Q	No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (S\$)
1	PO12345-001	CSB-10 (100) SOCKET HEAD CAP SCREWS (100g)	50	0.06
2	PO12345-002	MIR0FA40 J.HS PULLEY (75g)	2	22.46
3	PO12345-003	PACK-NUTS-8 (100) NUTS FOR ALUMINUM FRAMES (1100g)	1	74.93
4	PO12345-004	SFMR13-100 ROTARY SHAFT (55g)	1	5.94

Product Total
 Shipping Charges (Final weight)
 GAT 0.00
Total (S\$) 158.36

Print Copy to New Quote Create New Order

MISUMI Sales Order Confirmation

Order No. WP0046283301
 Order Date 04/09/2013 11:12 AM
 Order Reference PO_123456

Q	No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (S\$)	Total (S\$)
1	PO12345-001	CSB-10 (100) SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00
2	PO12345-002	MIR0FA40 J.HS PULLEY (75g)	2	22.46	44.92
3	PO12345-003	PACK-NUTS-8 (100) NUTS FOR ALUMINUM FRAMES (1100g)	1	74.93	74.93
4	PO12345-004	SFMR13-100 ROTARY SHAFT (55g)	1	5.94	5.94

Product Total 158.36
 Shipping Charges 0.00
Total (S\$) 158.36

7 You will receive an order confirmation e-mail

Check your e-mail to find your order confirmation

Tips

You will also receive an e-mail confirmation once your items have shipped



=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Below are the details of your order placed online.

Please check the following.

=====
Customer PO Reference: qt-sample
MISUMI Order No.: W0001234500
Order Date: 04/03/2014 12:31

Order User, Department:Dept1,
Order User.Name:YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE

Payment : Sales on Credit/Net10 days

Ship to-Address: Tokyo Japan
Shipping details-Ship Via(Service): R KWF Shipping details-Shipping Preference

User Guide Search History

Lookup for previous quotation or order.

1 Search Your Quote/ Order history

At the top of the page you will see 'Search My Quote History' and 'Search My Order History'.

Select either one and proceed to the search screen

Request a Quote Place an Order

Search My Quote History Search My Order History

If you are looking for a product name or model number, go to the e-catalog.

Part Number Search Part Number Configurator Free 3D CAD Download

MISUMI New Generation

Input the criteria for your search.

Make sure to check ① 'Quotation Date', ② 'Status' and ③ 'List of Users'

You can search by QT/SO number

Customer PO Reference Customer Item Reference

Quotation No. MISUMI Part No.

① Quotation Date 01/06/2013

Quoted Via All Media ③ List of Users Purchaser

② Status In Process Pending Completed Out of Stock

Display Options Show Header Details Search By Quotation Date Customer PO Reference Results per page 20

Download as a CSV file Search

Tips You may search by QT/SO date and MISUMI Part Number

2 Re-quote and/or Re-order

You will find quote details by clicking the link on the quote number.

Click the link on the QT/SO number for more detail

Quotation Date (Singapore Time)	Quotation No.	Customer PO Reference	Number of Items	Product Total (\$S)	Status	PDF
04/09/2013 11:12 AM	WQ0046262400	PO_123456	4	158.35	Completed	
04/09/2013 11:02 AM	WQ0046256100	ABCDEFHIJKL	1	3.02	All Items Ordered	
04/09/2013 10:56 AM	WQ0046288200	WEB TEST	1	2.97	All Items Ordered	
04/09/2013 10:09 AM	WQ0046283300	WEB TEST	5	15.35	Partial Orders	
04/09/2013 09:12 AM	WQ0046276100	PO_123457	9 (2 pending items)	421.02	Completed	
28/08/2013 09:12 AM	WQ0046273000	WEB TEST	1	15.35	All Items Ordered	

There are three options:

- ① Convert QT to Order by clicking 'Convert to Order'
- ② Create another quote using the same part numbers by clicking 'Copy to New Quote'
- ③ You can also delete a quote by clicking 'Delete Quotation'

Click the box on the left side to proceed to the next step

You cannot include items with unresolved errors

- ① Convert a QT/SO to an order
- ② Re-quote
- ③ Delete quote

Product

<input checked="" type="checkbox"/>	No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$S)	Amount (\$S)	As of 04/09/2013 Days to Ship/Ship Date	Status
<input checked="" type="checkbox"/>	1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00	1 day (08/09/2013)	Completed
<input checked="" type="checkbox"/>	2	PO12345-002 MBRDA40-2-H5 PULLEY (79g)	2	22.46	44.92	3 days (09/09/2013) Need sooner?	Completed
<input checked="" type="checkbox"/>	3	PO12345-003 PACK-NUTUB-8 Stock NUTS FOR ALUMINUM FRAMES (1100g)	1 100 pcs / pack	74.93	74.93	3 days (09/09/2013)	Completed
<input checked="" type="checkbox"/>	4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)	1	5.94	5.94	2 days (09/09/2013)	Completed

Days to Ship will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	128.79
Shipping Charges (Total weight: 1325g)	29.57
GST	0.00
Total (\$S)	158.36

Back to Search Results
Delete Quotation
Print
Copy to New Quote
Convert to Order

User Guide HOME	Request a Quote	Quick Orders	Convert a Quote to an Order	Search History	Other Menu
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User Guide

Ask MISUMI for Help

Correct an Error: Request MISUMI Customer Service for Help.

1 Error Message for a Part Number

In the case of an incorrect part number or large quantity request, an error message will be displayed.

Tips
Check the message at the top to see how many errors you have

The screenshot shows a web form titled "Request Quotation" with a progress bar at the top containing "Request Quotation", "Confirm Quotation", and "Quotation Completed". Below the progress bar is a "Create a Request for Quotation" button. A red-bordered box highlights an error message: "There are 3 errors. Please see below." Below this message is a text input field for "Customer PO Reference" containing the value "WEB_TEST02". At the bottom of the form, there are two sections: "Bill to" and "Ship to", each with a dropdown arrow and a text input field.

2 Correcting an Error

- ① Revise the data according to the message
- ② Check the box to ask MISUMI for a solution
- ③ Delete the item

There are three ways to solve an error

Product Copy & Paste from Excel Import from File Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Express	Unit Price (S\$)	Days to Ship
1	PO12345-011 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	-	0.06	1 day
2	PO12345-012 MBRDF40-2-H5 PULLEY (70g)	2	A	22.46	3 days
3	PO12345-013 KZBE10.4.P2-LA10 DRIVE SHAFTS	6	-		

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9
[Click here for e-Catalog page](#)
 require MISUMI Customer Service to check this record and give us a solution.

① Correct it by looking at the detailed error message

PO12345-013
KZBE10.4.P2-LA10
DRIVE SHAFTS

6

-

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9
[Click here for e-Catalog page](#)
 require MISUMI Customer Service to check this record and give us a solution.

② Check the box to request MISUMI for a solution

PO12345-013
KZBE10.4.P2-LA10
DRIVE SHAFTS

6

-

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9
[Click here for e-Catalog page](#)
 require MISUMI Customer Service to check this record and give us a solution.

③ Check the box on the left and click 'Delete' icon

Product Copy & Paste from Excel Import from File Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Express	Unit Price (S\$)	Days to Ship
1	PO12345-011 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	-	0.06	1 day
2	PO12345-012 MBRDF40-2-H5 PULLEY (70g)	2	A	22.46	3 days
3	PO12345-013 KZBE10.4.P2-LA10 DRIVE SHAFTS	6	-		

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9
[Click here for e-Catalog page](#)
 require MISUMI Customer Service to check this record and give us a solution.

You may add new rows here: 1 Add Rows

Next

Click 'Next' to proceed

3

Complete Quotation With an Error and Request MISUMI's help for a Solution

Request Quotation **Confirm Quotation** Quotation Completed

Confirm Quotation

For the items with errors, MISUMI Customer Service will contact you after reviewing the issues.

Customer PO Reference: WEB_TEST02

Product Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$S)	Amount (\$S)	As of 04/09/2013 Days to Ship (Ship Date)
1	PO12345-011 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00	1 day (05/09/2013)
<p>(Minimum charge) When ordering less than a minimum qty. of 500 pieces, an extra charge of (\$4/piece for current qty.) is added to the standard unit price of \$50. [MS001_1005]</p>					
2	PO12345-012 SP90B20 H 40 SPROCKET (7200g)	2	35.46	70.92	5 days (10/09/2013) Need sooner?
3	PO12345-013 ITEM01 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00	1 day (05/09/2013)
<p>[Part No. Auto Correction] You have entered: 'Item01'. Auto correction changed your part to the Part Number shown above [MS001_1007]</p>					
PO12345-013					

Taxes and duties will be re-calculated based on Product Total at the time of order.

Total (\$S) **226.98**

Total excludes amount for items with errors.

[Back to Modify](#) [Complete](#)

Click 'Complete' if everything is okay
 Note: If you want your quote to be saved, you must click 'Complete'

4

Quote Completed

Once completed, your quote can be downloaded as a PDF and printed and you will find the following:

- ① Email addresses where the quote has been sent
- ② PDF button to download the quote
- ③ Button to convert the quotation to order

Note: It is possible to convert items to an order, even if MISUMI CS is working on resolving part errors with other items on the quotation

Request Quotation Confirms Quotation **Quotation Completed**

Request for Quotation Completed

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
 Purchase@misumi.com.sg (Cc: Purchase_Manager@misumi.com.sg, Purchase_Director@misumi.com.sg)

For inquiries regarding this transaction, please refer to the Quotation No. below:
 Customer Service
 e-mail: cs@misumi.com.sg Phone: (65) 6733 7211 (9:00-18:00)

Quotation No. **WQ0046275100** [Print](#)

Customer PO Reference: PO_123457

Number of Items: 9 (includes 2 pending item)
 There are items that MISUMI is now checking. Once it is completed, we will contact you by e-mail or Fax.

Quotation Date (Singapore Time): 04/09/2013 09:12 AM [Please refer to our business hours.](#)

Update Date (Singapore Time): -

It is possible to convert a part of this quotation to an order.

[Convert to Order](#)

5 You will receive a quote confirmation e-mail

You will receive an e-mail for your completed quote



```
=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Here are the details of your quotation request that we received through WOS.
We would like you to check the following.

*****
Customer PD Reference: qt-sample
Quotation No.: QT0001234500
Quotation Date: 04/03/2014 12:31

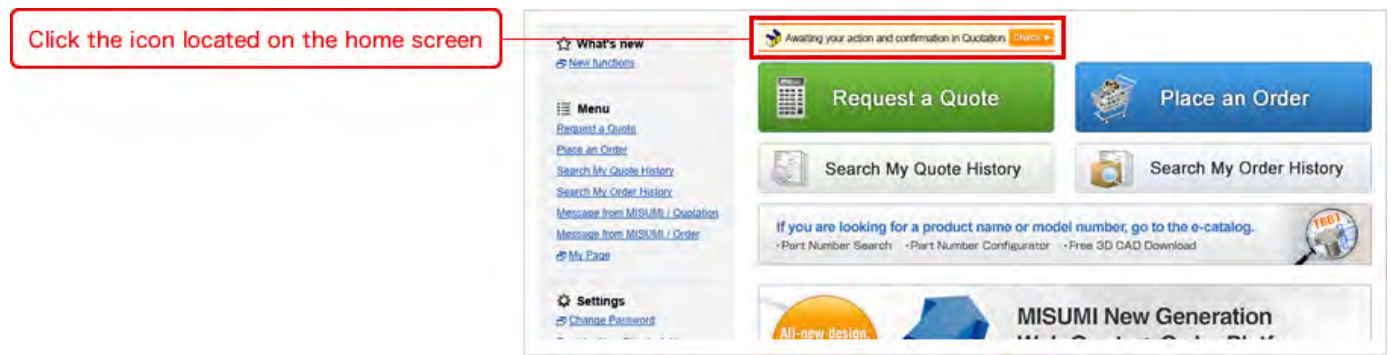
Quote User.Department: Dept1.
Quote User.Name: YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE

Ship to-Address: Tokyo Japan
Ship to-Department: Dept2.
Ship to-Attention: User2
```

6 Check to See If You Have Received a Reply from MISUMI

You will see the 'Awaiting your action and confirmation in Quotation' at the top.



You will receive an e-mail from MISUMI. You can enter the Web Ordering System by clicking URL link in E-mail

Tips

You will be sent an e-mail regarding your error correction



```
=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you very much for using Misumi Web Ordering System [WOS] to request a quotation.
Please check the details of your quotation shown below.

Please click on the link below to view the details.
https://www.misumi-ec.com/ss/unfit/qt/

=====
Customer PO Reference: qt-sample
Quotation No.: QT0001234500
Quotation Date: 04/03/2014 12:31

Quote User- Department:Dept1.
Quote User-Name:YAMAMOTO

Invoice to-Department: Dept1.
Invoice to-Attention: User1
=====
```

7 Check MISUMI's reply

Click 'See MISUMI Reply' for more detail

Message from MISUMI / Quotation | Message from MISUMI / Order

Awaiting Your Action

Please read through MISUMI's reply in detail to confirm your quotation.

Quotation No. / Item No. Quotation Date (Singapore Time) *	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (S\$)
YQ00045276100 / No.4 04/09/2013 11:12 AM	PO12345-004 SP88B20-N-40 SPROCKET	50	29.07

We offer 5 business days to ship the item with this quantity as the shortest delivery time after placing an order.
If you would like to accept our proposal, please proceed to complete your quotation.

[See MISUMI's reply](#)

[Next](#) Expiry Date: 06/09/2013 06:00 PM

After you check MISUMI's reply, there are three options:

- ① Approve MISUMI's solution and click 'Next' to process
- ② Contact customer service
- ③ Cancel quotation

Tips

There are three possible actions to take

- ① Approve MISUMI's solution
- ② Re-contact customer service to comment if you are not satisfied
- ③ Cancel the quote

Communication History

Communication Date (Singapore Time)	From	Message
04/09/2013 11:12 AM	MISUMI	Designating 10ø Shaft Dia, L(mm) = 4 and P(mm) = 2 is out of specification. To correct Part No., please note that minimum L(mm) = 50 and minimum P(mm) = 7 in this case

Product Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No.	Quantity *	Express
3	PO12345-003 KZBE10-4-P2-LA10	5	

To correct MISUMI Part No., please refer the message from MISUMI Customer Service.

[Back to List](#) [Delete](#) [Contact Us](#) [Next](#)

Confirm the content and 'Complete' your quote

Product Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (S\$)	Amount (S\$)	As of 04/09/2013 Days to Ship/Ship Date
2	PO12345-003 KZBE10-100-P9-LA10 ROTARY SHAFT (168g)	5	6.85	41.10	4 days (10/09/2013)

Fees and charges will be recalculated based on the entire quotation.
Please find the updated quotation to confirm them.

[Back to Modify](#) [Complete](#)

8 You Will Receive Quotation Confirmation E-mail

You will receive an e-mail for your completed quote



=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Here are the details of your quotation request that we received through WOS.
We would like you to check the following.

=====
Customer PD Reference: qt-sample
Quotation No.: QT0001234500
Quotation Date: 04/03/2014 12:31

Quote User.Department: Dept1.
Quote User.Name: YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MDM CS DPE

Ship to-Address: Tokyo Japan
Ship to-Department: Dept2.
Ship to-Attention: User2

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User Guide Glossary

PO Reference	This is a mandatory field, please input your company's PO reference.
Item Reference	This is an optional field, you can input your company's reference per line item.
QT/ Order Number	12 digits alphanumeric characters.
Stock Item	Stock item indicates items normally stocked by MISUMI.
Express Item	Express item indicates that express service is available.
Shipping Date	Shipping date from MISUMI.
Days to Ship	Days to Ship is a lead time until item will be shipped from MISUMI.

User Guide

Frequently Asked Questions

Tips for using MISUMI's Web Ordering System

1 It is Easier Than Ever to Place Your Order!

Simply enter the item number, select a ship date, check the checkbox to agree to MISUMI's terms and then click 'Place Order'.

1 Create Order Request

No.	Customer Item Reference MISUMI Part No. *	Quantity *	Express (?)
1	PO12345-001 CBS-10	50	-
2	PO12345-002 MBRFA40-2-H5	2	-
3	PO12345-003 PACK-HNTUB-8	1	-
4	PO12345-004 SFMR10-100	1	-
5			-

2 Specify Shipping

Shipping Preference *

- Ship Complete: All items will be shipped together as soon as available (consolidate shipment). N/A to items ordered under Express Delivery Service.
- Ship Partially: Items will be shipped on earliest ship day. Items with the same ship date will be consolidated.
- Specify Ship Dates: You can specify a ship date for each item.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$\$)	As of 04/09/2013 Earliest Ship Date	Ship Date (?)
1	PO12345-001 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.06	05/09/2013	
2	PO12345-002 MBRFA40-2-H5 PULLEY (70g)	2	22.46	09/09/2013 Need quote?	09/09/2013
3	PO12345-003 PACK-HNTUB-8 NUTS FOR ALUMINUM FRAMES (1100g)	1 100 pcs / pack	74.93	09/09/2013	
4	PO12345-004 SFMR10-100 ROTARY SHAFT (55g)	1	5.94	05/09/2013	

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

3 Confirm Order Request

Product Orders received after 5:00 p.m. (Singapore Time) will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$)	Amount (\$)	Ship Date
1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00	05/09/2013
2	PO12345-002 MBRDF40-2-H5 Open PULLEY (70g)	2	22.46	44.92	09/09/2013
3	PO12345-003 PACK-HNTUS-8 Stock NUTS FOR ALUMINIUM FRAMES (1100g)	1 100 pcs / pack	74.93	74.93	09/09/2013
4	PO12345-004 SFMRI10-100 ROTARY SHAFT (55g)	1	5.94	5.94	09/09/2013

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	128.79
Discount	0.00
Shipping Charges (Total weight)	29.57 (1325g)
GST	0.00
Total (\$)	158.36

I agree to the [Terms & Conditions](#)

Please only click once.

4 Order Request Completed

You will know your order is successfully submitted when you see this screen!

An order confirmation e-mail will be sent to the address shown on this screen

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
Purchase@misumi.com.sg(Cc: Purchase_Manager@misumi.com.sg, Purchase_Director@misumi.com.sg)

For inquiries regarding this transaction, please refer to the Order No. below.
 Customer Service
 e-mail: cs@misumi.com.sg Phone: (65) 6733 7211 (9:00-18:00)

Order No.	WP0046283301 <small>Please click above order No. to view and print details.</small>
Customer PO Reference	PO_123456
Number of Items	4
Order Date (Singapore Time)	04/09/2013 11:12 AM
Update Date (Singapore Time)	-

Checking Your Order History

Find any orders by clicking 'Search My Order History', even if you did not place it online!

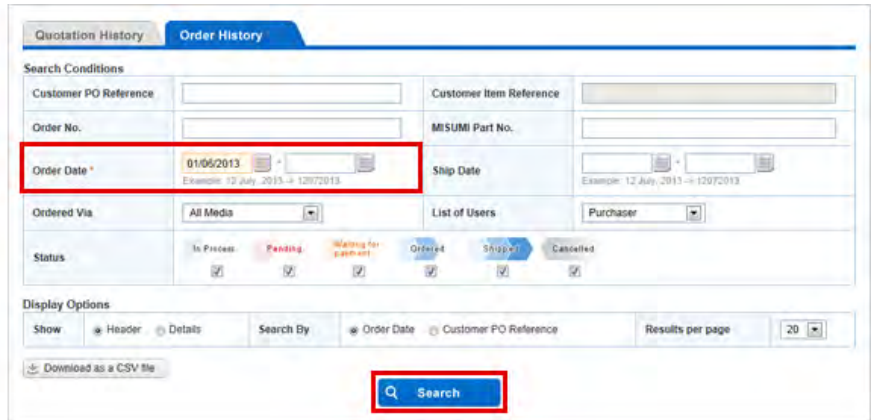
1 TOP

Click 'Search My Order History'



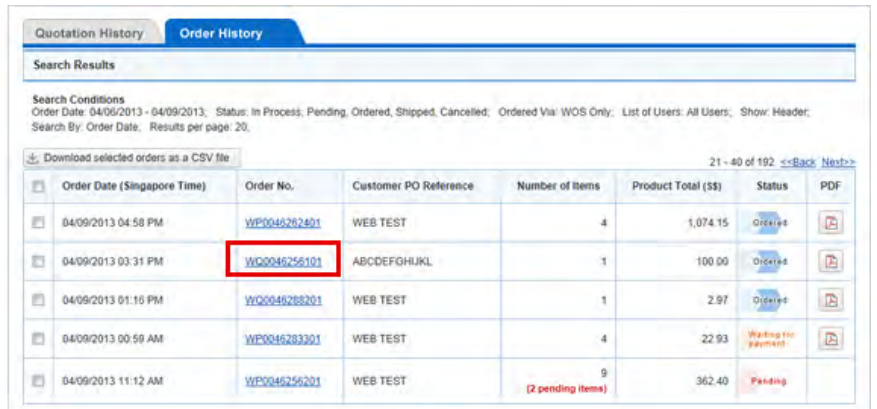
2 Search Order History

Enter your search criteria (your PO number, date range, etc.), then Click 'Search'.



3 Search Results

On the Search Results page, click on the order number you want to see.



4 Order Detail

Your order's details will be displayed.
You may also choose to recycle your order to a new quotation, or use it to place a new order for the same items.

Product							
<input checked="" type="checkbox"/>	No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (\$)	Amount (\$)	Ship Date	Status
<input checked="" type="checkbox"/>	1	PO12345-001 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.06	3.00	09/09/2013	Ordered
<input checked="" type="checkbox"/>	2	PO12345-002 MBRFA40-2-H5 FULLEY (70g)	2	22.40	44.92	09/09/2013	Ordered
<input checked="" type="checkbox"/>	3	PO12345-003 PACK.HNTU8-8 NUTS FOR ALUMINUM FRAMES (1100g)	1 100 pcs / pack	74.93	74.93	09/09/2013	Ordered
<input checked="" type="checkbox"/>	4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)	1	5.94	5.94	09/09/2013	Ordered

(US)	
Product Total	128.79
Shipping Charges (Total weight: 11205g)	29.57
GST	0.00
Total (\$)	158.36

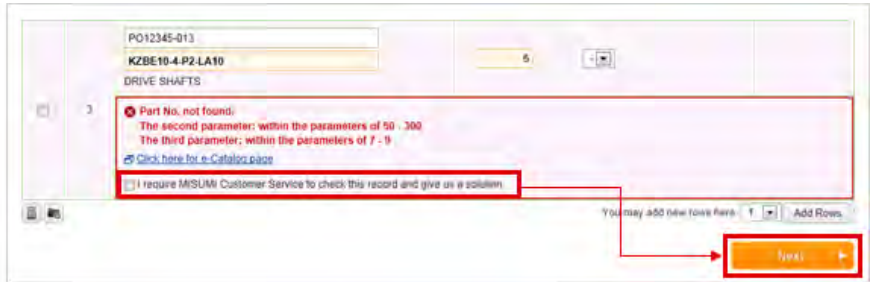
Back to Search Result	Print	Copy to New Quote	Create New Order
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2 Resolving Error Messages

Check 'Request MISUMI to check and resolve this record', then click 'Next' to ask MISUMI CS for help.

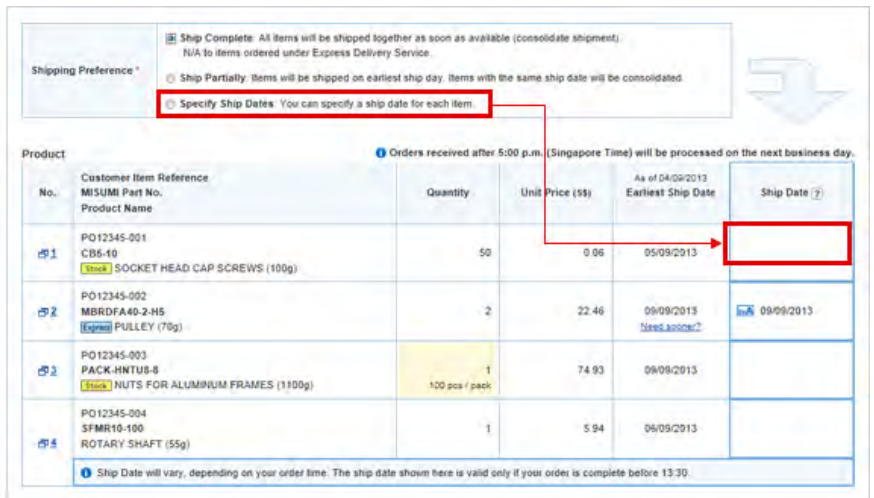
Our Customer Service department will look for a solution and will contact you as soon as we have an answer.

For urgent inquiries, contact us at:
 Phone: 65 67337211
 email: cs@misumi.com.sg



3 How to request for same day shipment:

Check 'Manual' to choose when you want each line to ship.
 If today's date is displayed in 'Earliest Ship Date', no need to change the dates.



4 We have moved the field where you entered MISUMI's Part Number



5 Forgot Your Password? Click Here On the Login Screen

'On the next screen, enter your Login ID and e-mail address. We will send you an e-mail with password reset instructions. If you cannot remember your login ID, please email to cs@misumi.com.sg

The screenshot shows the 'Customer Login' section of a website. It includes a login form with fields for 'Login Username' (containing 'misumi99') and 'Password' (masked with dots). There is a 'Keep me logged in' checkbox and a 'Login' button. A red box highlights the link 'Forgot your password?'. A red arrow points from this link to the 'Forgot your password?' section below. This section contains instructions: 'To reset your password, please enter your login ID and registered e-mail address. An e-mail, including a URL link will be sent to you. Please click the link to reset your password.' Below the instructions are two input fields: 'Login Username *' and 'E-mail *', both highlighted with red boxes. At the bottom right of the form is a 'Submit' button. A footer note reads: 'If you don't remember your login Username, please e-mail your request to cs@misumi.com.sg'.