


Request a Quote



Need to know the price and availability?
Quotes are available 24/7

Details **P.1**


Quick Orders



Simple steps to placing a quick order

Details **P.8**

Convert a Quote to an Order



Find a quote and convert it to an order

Details **P.14**

Search History



Find your quotes & orders fast and easily

Details **P.20**


Ask MISUMI for Help



Request Part Number
Corrections & Ship Dates

Details **P.22**

Glossary



Look up MISUMI Definitions

Details **P.29**

Frequently Asked Questions



Useful tips to start WOS

Details **P.30**

User Guide HOME	Request a Quote	Quick Orders	Convert a Quote to an Order	Search History	Other Menu
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User Guide Request a Quote

Learn how to request a quote.

Required field

Tips

Optional field

1 Login

Bookmark this site. <http://my.misumi-ec.com/>

Login ID and Password can be saved by clicking 'Keep me logged in'.

Please note: the function to save your user ID and password should be activated in your browser.

The screenshot shows the 'Customer Login' section of the MISUMI website. A red box highlights the 'Login Username' field (containing 'misumi99') and the 'Password' field (containing '*****'). A red callout box with the text 'Enter Login ID and Password' points to these fields. A blue callout box with a Twitter icon and the text 'Check 'Keep me logged in'' points to the 'Keep me logged in' checkbox. The 'Login' button is highlighted in orange. Other elements visible include 'Request a Quote', 'Place an Order', 'Search My Quote History', 'Search My Order History', and a 'New Customer Register' button.

2 Request a Quote

After logging in the 'Request a Quote' and 'Place an Order' buttons are activated.

The screenshot shows the user dashboard after logging in. A red callout box with the text 'Click 'Request a Quote'' points to the 'Request a Quote' button, which is now highlighted in green. The 'Place an Order' button is also visible and highlighted in blue. The dashboard includes a 'What's new' section, a 'Menu' section with links to 'Request a Quote', 'Place an Order', and search history, and a 'MISUMI New Generation' banner at the bottom.

3 Delivery Information

Attention field should be filled in. PO reference is mandatory.

Enter 'Attention' information

Tips
Asterisk and yellow fields are mandatory

Input your PO reference

Select a different ship-to address if it is different from Bill-to address

Request Quotation | Confirm Quotation | Quotation Completed

Create a Request for Quotation

Please request a quotation to confirm ship dates and applicable volume discounts.

Customer PO Reference:

Bill to

Company Name: MISUMI MALAYSIA SDN. BHD. | Customer Code: 999999

Attention*: | Department:

Ship to

Address: MISUMI MALAYSIA SDN. BHD. Unit 1206, 12th Floor Meihara Amcorp No. 18, Jalan Persiaran Barat, Petaling Jaya, Selangor. [Select ship-to address](#)

Attention*: | Department:

4 Create a Quote

In the quote page, MISUMI part numbers and quantities should be filled in. Your product ID can be added as an option. Fill in all required fields that are marked with a red asterisk (*).

Fill in MISUMI part numbers and quantities in the yellow fields

You may also include an item reference and express shipping options

Click 'Next' after you fill in your part numbers

Product | Copy & Paste from Excel | Import from File | Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. *	Quantity *	Express
1	<input type="text" value="PO12345-001"/> <input type="text" value="CBS-10"/>	<input type="text" value="50"/>	<input type="text"/>
2	<input type="text" value="PO12345-002"/> <input type="text" value="RBB22-35-25"/>	<input type="text" value="2"/>	<input type="text"/>
3	<input type="text" value="PO12345-003"/> <input type="text" value="PACK-HNTUB-8"/>	<input type="text" value="1"/>	<input type="text"/>
4	<input type="text" value="PO12345-004"/> <input type="text" value="SFMR10-100"/>	<input type="text" value="1"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>

You may add new rows here Add Rows

Next

In the build of material (BOM) list screen, you can copy and paste up to 500 items in one document. Click 'Copy & Paste from Excel'.

Save time by copy and paste items from Excel

Click 'Copy & Paste from Excel'

Product

Copy & Paste from Excel Import from File

Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. *	Quantity *	Express ?
1	PO12345-001 CBS-10	50	
2	PO12345-002 RBB22-35-25	2	
3	PO12345-003 PACK-HNTU8-8	1	
4	PO12345-004 SFMR10-100	1	
5			

You may add new rows here: 1 Add Rows

Next

After new window opens, copy your BOM sheet from Excel

Copy & Paste from Excel

Select 'Yes' if there is a header and choose file format

Copy & Paste

Copy records in your spreadsheet and paste them below.

MAX: 500 records

	A	B	C
1	PO12345-001	CBS-10	50
2	PO12345-002	RBB22-35-25	2
3	PO12345-003	PACK-HNTU8-8	1
4	PO12345-004	SFMR10-100	1

Records Have a Header Row? Yes No

Delimited COMMA TAB

Close Next

Select the headers and click 'Next'.

Choose header from the drop down list

Click 'Next'

Set Item

Select the corresponding headers from the dropdown menus and click Next.

Customer Item Reference MISUMI Part No.

1st line PO12345-001 CBS-10

2nd line PO12345-002 RBB22-35-25

Close Next

Information will be automatically filled in. Click 'Next' to check availability of the product.

Click 'Next' after you filled in your part numbers

Product

Copy & Paste from Excel Import from File

Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. *	Quantity *	Express ?
1	PO12345-001 CBS-10	50	
2	PO12345-002 RBB22-35-25	2	
3	PO12345-003 PACK-HNTU8-8	1	
4	PO12345-004 SFMR10-100	1	
5			

You may add new rows here: 1 Add Rows

Next

Volume discounts and express shipping options are available by clicking the numbers to the left.

Check price and ship date here

Product					
No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	As of 04/09/2013 Days to Ship (Ship Date)
1	PO12345-001 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.19	9.50	1 day (06/09/2013)
2	PO12345-002 RBB22-35-25 GUIDEBUSHING (1260g)	2	212.57	425.14	3 days (07/09/2013) Need sooner?
2	PO12345-003 PACK.HNTUB-8 NUTS FOR ALUMINUM FRAMES (1300g)	1 100 pcs / pack	211.87	211.87	2 days (06/09/2013)
4	PO12345-004 SFMRT0-100 ROTARY SHAFT (55g)	1	13.43	13.43	2 days (06/09/2013)

Days to Ship will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	659.94
Shipping Charges (Total weight: 2715g)	0.00
GST	39.60
Total (MYR)	699.54

Tips
 Once the number link is clicked, a window will show express shipping options and quantity price breaks.

Quantity pricing and express options

RBB22-35-25 GUIDEBUSHING

Quantity slide price		
Quantity	Unit Price (MYR)	Days to Ship
1 - 9	181.75	4 days
10 - 19	172.86	4 days
20 - 29	163.58	4 days
30 - 50	154.49	4 days
51 -	154.49	Quotation required

The above Days to Ship may not apply if the same part numbers are entered separately on multiple lines.

Express			
Express	Days to Ship (-> Shortened Days)	Deadline	Fee (MYR)*
Standard	4 days	04:00 PM	0.00
Express T	4 days -> 2 days	10:00 AM	+ 61.61
Express A	4 days -> 3 days	03:00 PM	+ 30.82

If it is a quantity more than a fixed quantity, "Express" may not be available. Flat charge. Fee x 0.9 x 3, is applicable to 3 or more identical units except for Express T.

Example:
 Ordering 5 identical units with Express T: Fee x 5
 Ordering 5 identical units with Express A: Fee x 3 x 0.9 (A flat charge is applied)

Close

If a red message appears, there are three ways to resolve it.

- ① Delete the item.
- ② Revise the data according to the message.
- ③ Check the box to ask MISUMI for a solution.

In the case of an error message you can:

- ① Delete the line
- ② Correct MISUMI part number according to message.
- ③ Check the box to ask MISUMI for a solution

There are 3 errors. Please see below.

Customer PO Reference: WEB_TEST02

Bill to: _____

Ship to: _____

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Express	Unit Price (MYR)	Days to Ship
1	PO12345-011 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50		0.19	1 day
2	PO12345-012 RBB22-35-25 GUIDEBUSHING (1260g)	2	A	212.57	3 days
3	PO12345-013 KZBE10-4-P2-LA10 DRIVE SHAFTS	9			

Part No. not found.

The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9

I require MISUMI Customer Service to check this record and give us a solution.

5 Check Quote Detail

Check your quote and if you find a mistake, click 'Back to Modify' to edit your quote.

Click 'Complete' if everything is okay.
Note: If you want your quote to be saved,
you must click 'Complete.'

Go back to the previous screen by clicking
'Back to Modify' to edit your quote

Request Quotation **Confirm Quotation** Quotation Completed

Confirm Quotation

Customer PO Reference PO_123456

Bill to

Company Name	MISUMI MALAYSIA SDN. BHD.	Customer Code	999999
Attention	Purchaser	Department	Purchasing Department

Ship to

Address	MISUMI MALAYSIA SDN. BHD Unit 1206, 12th Floor Menara Amcorp No. 18, Jalan Persiaran Barat, Petaling Jaya, Selangor		
Attention	Purchaser	Department	Purchasing Department
Ship Via	DHL		

Product Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	Days to Ship (Ship Date)
					As of 04/09/2013

Shipping Charges (Total weight) 0.00 (-2715g)
Shipping Charges will be re-calculated based on the number of shipments at the time of order.

GST 39.60

Total (MYR) 699.54

◀ Back to Modify

Complete ▶

6 Quote completed

Once completed, your quote can be downloaded as a PDF and printed and you will find the following:

- ① Email addresses where the quote has been sent.
- ② PDF button to download the quote.
- ③ Button to convert the quotation to order.

Note: It is possible to convert items to an order, even if MISUMI CS is working on resolving part of the errors with other items on the quotation.

Tips
Print a copy of your quote for your reference

Request Quotation | Confirm Quotation | **Quotation Completed**

Request for Quotation Completed

1 Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
 Purchase@misumi.com.my(Cc: Purchase_Manager@misumi.com.my, Purchase_Director@misumi.com.my)

For inquiries regarding this transaction, please refer to the Quotation No. below.
 Customer Service
 e-mail: cs@misumi.com.my Phone: 603 7960 8499 (9:00-18:00)

2 **Print**
Please click the above one for orders.

Quotation No.	WG0046262400
Customer PO Reference	PD_123456
Number of Items	4
Quotation Date	04/09/2013 11:12 AM Please refer to our business hours.
Update Date	-

3 **Convert to Order**

You can also print your quote from the quotation history page.

Quotation History | Order History

Quotation Results

To place your order, select item(s) that you want to order and click "Convert to Order"

Quotation No. WG0046262400
 Customer PO Reference PD_123456
 Quotation Date 04/09/2013 11:12 AM
 Update Date -
 Expiry Date 04/10/2013

Bill to
 Company Name MISUMI MALAYSIA SDN. BHD. Customer Code
 Attention Purchaser Department

Ship to
 Address MISUMI MALAYSIA SDN. BHD. Unit 1206, 12th Floor Menara Aircond No 13, Jalan Peritaman Barat, Petaling Jaya, S.
 Attention Purchaser Department
 Ship Via DHL

Q	No.	Customer Item Reference	MISUMI Part No.	Quantity	Unit Price (MYR)	Amount
<input checked="" type="checkbox"/>	1	PO12345-001 CBS-18 SOCKET HEAD CAP SCREWS (100g)		50	0.18	
<input checked="" type="checkbox"/>	2	PO12345-002 R8B22-25-25 GUIDEUSING (1200g)		2	212.57	
<input checked="" type="checkbox"/>	3	PO12345-003 PACK NUTS-8 NUTS FOR ALUMINUM FRAMES (1300g)		1	211.87	
<input checked="" type="checkbox"/>	4	PO12345-004 SMR10-100 ROTARY SHAFT (5g)		1	13.43	

Days to Ship will vary, depending on your order time. The ship date shown here is valid only if you

Product Total
 Shipping Charges (Flat charge)
 Shipping Charges will be re-calcul
 GST

Total (MYR) 699.54

Print

Copy to New Quote | Convert to Order

7 You will receive a quote confirmation e-mail

You will receive an e-mail for your completed quote



=====
This e-mail message was sent to you by an automated e-mail system.
You do not need to reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Here are the details of your quotation request that we received through WOS.
We would like you to check the following.

Customer PO Reference: qt-sample
Quotation No.: QT0001234500
Quotation Date: 04/03/2014 12:31

Quote User.Department:Dept1.
Quote User.Name:YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE

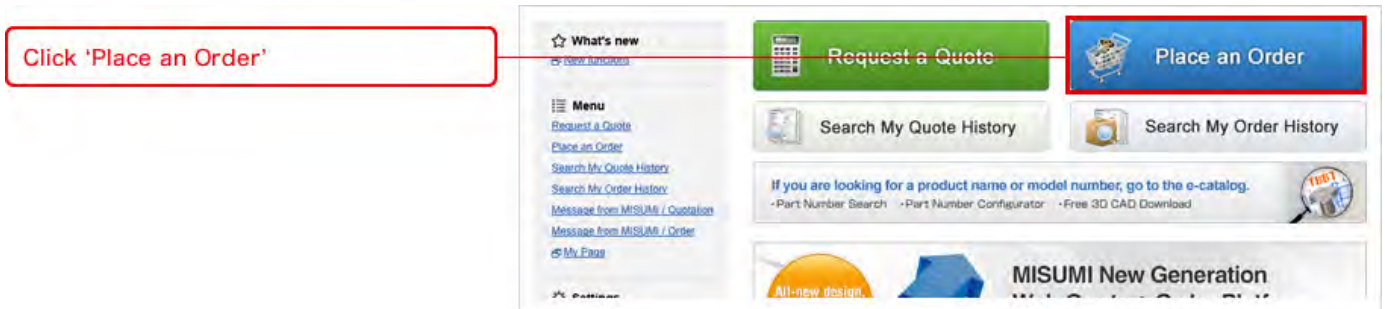
Ship to-Address: Tokyo Japan
Ship to-Department: Dept2.
Ship to-Attention: User2

User Guide

Quick Orders

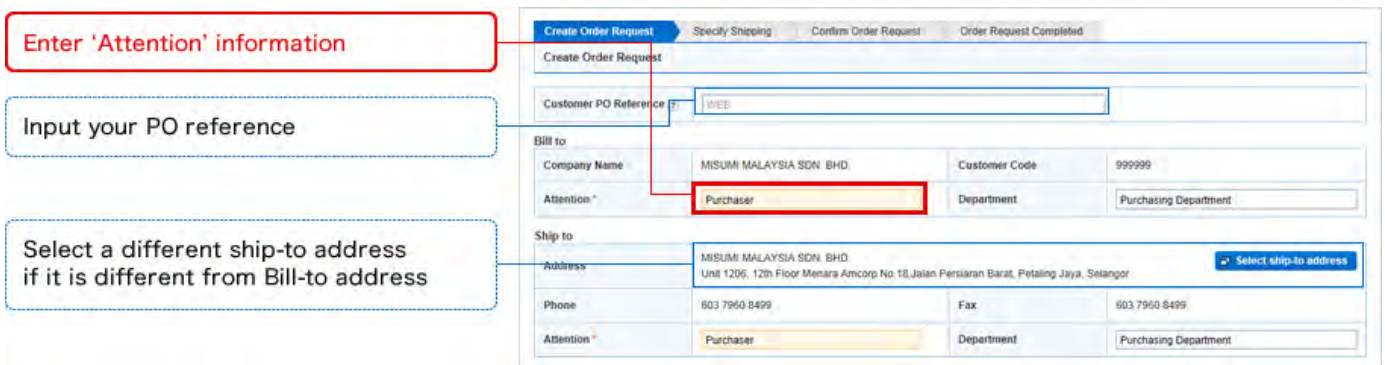
This section will outline how to place a direct order. Follow the explanation in red for required fields in the Web Ordering System.

1 Place a quick order



2 Delivery Information

Attention field should be filled in. PO reference is mandatory.



3 Fill in Your Order Detail

In the order form, MISUMI part numbers and quantities should be filled in.

Your product reference can be added as an option. Fill in all required fields that are marked with a red asterisk (*)

Fill in MISUMI part numbers and quantities in the yellow fields

Tips
 Asterisked and yellow fields are required

You may also include an item reference and express shipping options

Copy & Paste from Excel

In the build of material (BOM) list screen, you can copy and paste up to 500 items in one document. Click 'Copy & Paste from Excel'.

Select 'Yes' if there is a header and choose file format

Choose header from the drop down list

Click 'Next' to check availability of the product.

Product

Copy & Paste from Excel Import from File

Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. *	Quantity	Express
1	PO12345-001 CBS-10	50	
2	PO12345-002 RBB22-35-25	2	
3	PO12345-003 PACK-HNTUB-8	1	
4	PO12345-004 SFM10-100	1	
5			

You may add new rows here: 1 Add Rows

Click 'Next' to proceed.

Click 'Next'

Check the desired ship date

Create Order Request Specify Shipping Confirm Order Request Order Request Completed

Specify Shipping

Shipping Preference *

- Ship Complete: All items will be shipped together as soon as available (consolidate shipment). N/A to items ordered under Express Delivery Service.
- Ship Partially: Items will be shipped on earliest ship day. Items with the same ship date will be consolidated.
- Specify Ship Dates: You can specify a ship date for each item.

Product

Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	As of 04/09/2013 Earliest Ship Date	Ship Date
1	TH001 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.19	05/09/2013	
2	PO12345-002 RBB22-35-25 GUIDEBUSHING (1260g)	2	212.57	07/09/2013 Need sooner?	07/09/2013
3	PO12345-003 PACK-HNTUB-8 NUTS FOR ALUMINUM FRAMES (1300g)	1 100 pcs / pack	211.87	05/09/2013	
4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)	1	13.43	05/09/2013	

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Back

Tips

Once the number link is clicked, a window will show express shipping options and quantity price breaks

If you click the number link on the left, an information window for volume discounts and express shipments pops up.

Tips

Check Quantity Slide Price and Express option

RBB22-35-25 GUIDEBUSHING

Quantity slide price

Quantity	Unit Price (MYR)	Days to Ship
1 - 9	181.75	4 days
10 - 19	172.66	4 days
20 - 29	163.58	4 days
30 - 50	154.49	4 days
51 -	154.49	Quotation required

The above Days to Ship may not apply if the same part numbers are entered separately on multiple lines

Express

Express	Days to Ship (-> Shortened Days)	Deadline	Fee (MYR)*
-	4 days	04:00 PM	0.00
T	4 days == 2 days	10:00 AM	- 61.61
A	4 days == 3 days	03:00 PM	+ 30.82

If it is a quantity more than a fixed quantity, "Express" may not be available.
Flat charge, Fee x 0.9 x 3, is applicable to 3 or more identical units except for Express T.

Example
Ordering 5 identical units with Express T: Fee x 5
Ordering 5 identical units with Express A: Fee x 3 x 0.9 (A flat charge is applied)

Close

4 Select Your Shipping Date

'All item shipment'
Ship all items together

'Partial shipment'
Each item will be shipped at the shortest ship time

'Specify ship date'
You may select different shipping date for each item

Tips

Once the number link is clicked, a window will show express shipping options and quantity price breaks

Create Order Request | **Specify Shipping** | Confirm Order Request | Order Request Completed

Specify Shipping

Shipping Preference *

- Ship Complete: All items will be shipped together as soon as available (consolidate shipment). N/A to items ordered under Express Delivery Service.
- Ship Partially: Items will be shipped on earliest ship day. Items with the same ship date will be consolidated.
- Specify Ship Dates: You can specify a ship date for each item.

Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	As of 04/09/2013 Earliest Ship Date	Ship Date
1	TH001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.19	05/09/2013	
2	PO12345-002 RBB22-35-25 Express GUIDE BUSHING (1260g)				
3	PO12345-003 PACK-HNTUB-8 NUTS FOR ALUMINUM FRAMES (1300g)	100			
4	PO12345-004 SFMRTD-100 ROTARY SHAFT (55g)				

Ship Date will vary, depending on your order time. The ship date shown

Back

5 Approve and complete your order

Check your order and if you find a mistake, click 'Back to Modify' to edit your order.

Product

Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	Ship Date
1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.19	9.50	05/09/2013
2	PO12345-002 RBB22-35-25 Express GUIDE BUSHING (1260g)	2	212.57	425.14	Express 07/09/2013
3	PO12345-003 PACK-HNTUB-8 NUTS FOR ALUMINUM FRAMES (1300g)	1 100 pcs / pack.	211.87	211.87	05/09/2013
4	PO12345-004 SFMRTD-100 ROTARY SHAFT (55g)	1	13.43	13.43	05/09/2013

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

	(MYR)
Product Total	659.94
Discount	0.00
Shipping Charges (Total weight)	0.00 (2715g)
GST	39.60
Total (MYR)	699.54

Back

I agree to the Terms & Conditions

Place Order

Click 'Place Order' to confirm your purchase

6 Now your order has been completed

If you require to download the order confirmation as a PDF, click the MISUMI order number to go to order history.

Create Order Request Specify Shipping Confirm Order Request **Order Request Completed**

Order Request Completed

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
 Purchase@misumi.com.my(Cc: Purchase_Manager@misumi.com.my, Purchase_Director@misumi.com.my)

For inquiries regarding this transaction, please refer to the Order No. below.
Customer Service
 e-mail: cs@misumi.com.my Phone: 603 7960 8499 (9:00-18:00)

Order No.	WP0046283301 <small>Please click above order No. to view and print its details.</small>
Customer PO Reference	PO_123456
Number of Items	4
Order Date	04/09/2013 11:12 AM
Update Date	-

Tips

You can check your order confirmation and print for your records

Quotation History **Order History**

Order Detail

Order No.: WP0046283301
 Customer PO Reference: PO_123456
 04/09/2013 11:12 AM

Product	Customer Item Reference	Quantity	Unit Price (MYR)	A
1	MISUMI Part No. CBS-50 SOCKET HEAD CAP SCREWS (100g)	50	0.19	
2	PO12345-002 RBE022-25-25 GUIDEBUSHING (1200g)	2	212.57	
3	PO12345-003 PACK-INT02-B NUTS FOR ALUMINIUM FRAMES (1300g)	100 pcs / pack	211.87	
4	PO12345-004 SFM010-100 ROTARY SHAFT (55g)	1	13.43	

Product Total
 Shipping Charges (Total weight)
 GST
Total (MYR)

4 Back to Search Results **Print**

MISUMI Sales Order Confirmation

Order No.: WP0046283301 Date: 04/09/2013 11:12 AM

Product Code	Product Name	Quantity	Unit Price (MYR)	Total (MYR)
1	CBS-50 SOCKET HEAD CAP SCREWS (100g)	50	0.19	9.50
2	RBE022-25-25 GUIDEBUSHING (1200g)	2	212.57	425.14
3	PACK-INT02-B NUTS FOR ALUMINIUM FRAMES (1300g)	100 pcs / pack	211.87	211.87
4	SFM010-100 ROTARY SHAFT (55g)	1	13.43	13.43
Product Total				760.04
Shipping Charges (Total weight)				2.00
GST				76.00
Total (MYR)				838.04

Remarks: *VAT Exemption
 *Customer's
 *Subject to terms and conditions stated and at MISUMI.
 *Customer's responsibility of any delay. Please refer the order to MISUMI if any delay or change upon customer's order.
 *MISUMI does not accept any responsibility for delay.
 *MISUMI does not accept any responsibility for delay.

7 You will receive an order confirmation e-mail

Check your e-mail to find your order confirmation

Tips

You will also receive an e-mail confirmation once your items have shipped



=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Below are the details of your order placed online.

Please check the following.

Customer PO Reference: so-sample
MISUMI Order No.: W00001234500
Order Date: 04/03/2014 12:31

Order User, Department:Dept1,
Order User.Name:YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE.

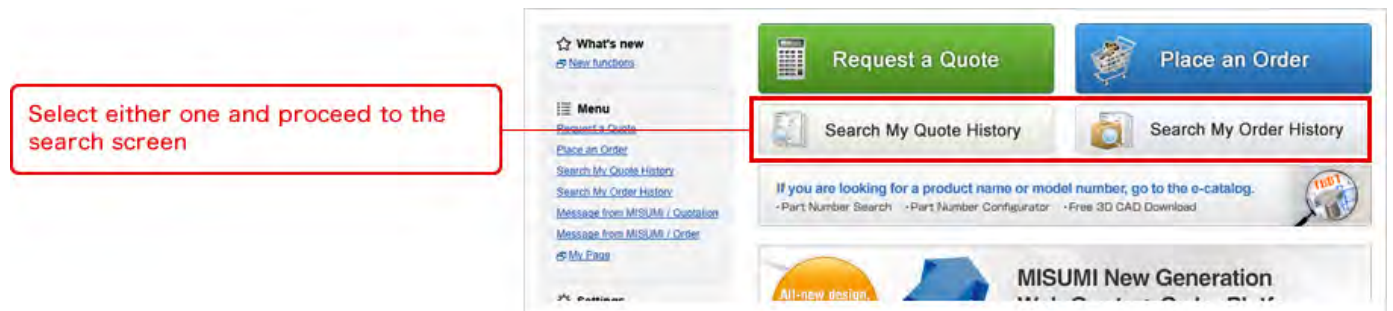
User Guide

Convert a Quote to an Order

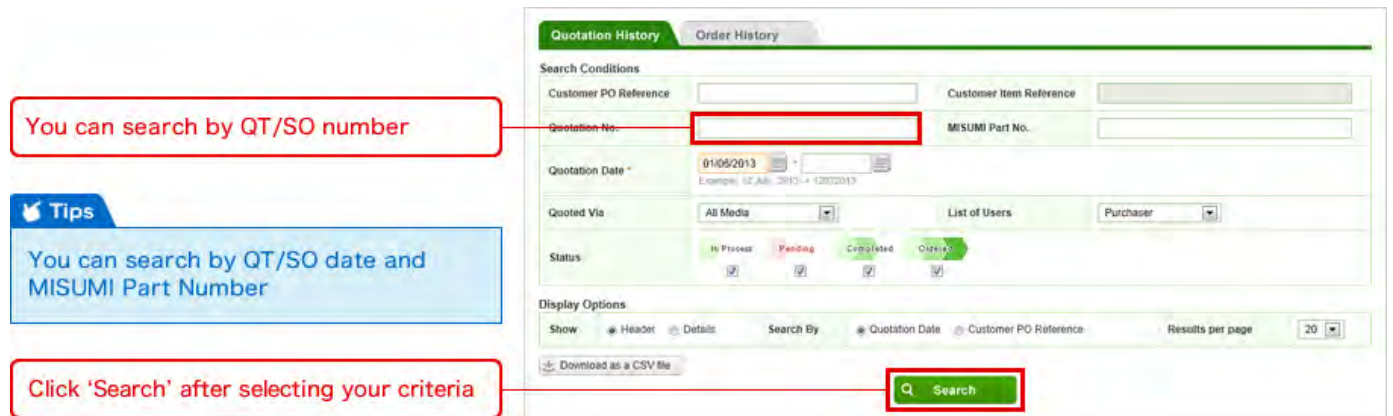
You can convert your quote to an order. Here, you will find how to look for a previous quote and convert it to an order.

1 Search Your quote/order history

At the top of the page you will see 'Search My Quote History' and 'Search My Order History'



Input the criteria for your search.



2 Re-quote and/or Re-order

Click the quote number for details.

Click the link on the QT/SO number for more detail

Quotation History		Order History					
Search Results							
Search Conditions Quotation Date: 04/09/2013 - 04/09/2013; Status: In Process, Pending, Completed, Ordered; Quoted Via: WOS Only; List of Users: All Users; Show: Header; Search By: Quotation Date; Results per page: 20;							
Download selected quotes as a CSV file				21 - 40 of 1092 <<Back Next>>			
<input type="checkbox"/>	Quotation Date	Quotation No.	Customer PO Reference	Number of Items	Product Total (MYR)	Status	PDF
<input type="checkbox"/>	04/09/2013 11:12 AM	WQ0046262400	PO_123456	4	663.30	Completed	
<input type="checkbox"/>	04/09/2013 11:02 AM	WQ0046255100	ABCDEFGHIJKL	1	3.02	All Items Ordered	
<input type="checkbox"/>	04/09/2013 10:56 AM	WQ0046288200	WEB TEST	1	2.97	All Items Ordered	
<input type="checkbox"/>	04/09/2013 10:09 AM	WQ0046283300	WEB TEST	5	15.36	Partially Ordered	
<input type="checkbox"/>	04/09/2013 09:12 AM	WQ0046278100	PO_123457	9 (2 pending items)	421.02	Completed	
<input type="checkbox"/>	28/08/2013 09:12 AM	WQ0046273000	WEB TEST	1	15.36	All Items Ordered	

There are three options:

- ① Convert QT to Order by clicking 'Convert to Order'
- ② Create another quote using the same part numbers by clicking 'Copy to New Quote'
- ③ You can also delete a quote by clicking 'Delete Quotation'

Click the box on the left side to proceed to the next step

You cannot include items with unresolved errors

- ① Convert QT/SO to Order
- ② Re-quote
- ③ Delete quotation

Choose options ①~③

Quotation History		Order History					
Quotation Results							
To place your order, select item(s) that you want to order and click "Convert to Order".							
Quotation No.	WQ0046262400						
Customer PO Reference	PO_123456						
Quotation Date	04/09/2013 11:12 AM						
Update Date	-						
Expiry Date	04/10/2013						
Bill to							
Company Name	MISUMI MALAYSIA SDN. BHD.	Customer Code	999999				
Attention	Purchaser	Department	Purchasing Department				
Ship to							
Address	MISUMI MALAYSIA SDN. BHD Unit 1205, 12th Floor Menara Amcorp No 18, Jalan Persiaran Barat, Petaling Jaya, Selangor						
Attention	Purchaser	Department	Purchasing Department				
Ship Via	DHL						
Product							
<input type="checkbox"/>	No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	As of 04/09/2013 Days to Ship (Ship Date)	Status
<input checked="" type="checkbox"/>	1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.19	9.50	1 day (05/09/2013)	Completed
<input checked="" type="checkbox"/>	2	PO12345-002 RBB22-35-25 GUIDEBUSHING (1260g)	2	212.57	425.14	3 days (07/09/2013)	Completed
<input checked="" type="checkbox"/>	3	PO12345-003 PACK-HNTUR-8 NUTS FOR ALUMINUM FRAMES (1300g)	1 100 pcs / pack	211.87	211.87	2 days (06/09/2013)	Completed
<input checked="" type="checkbox"/>	4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)	1	13.43	13.43	2 days (06/09/2013)	Completed
<input type="checkbox"/> Days to Ship will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.							
					Product Total	659.94 (MYR)	
					Shipping Charges (Total weight)	0.00 (2715g)	
Shipping Charges will be re-calculated based on the number of shipments at the time of order.							
					GST	39.60	
					Total (MYR)	699.54	
<input type="button" value="Back to Search Result"/> <input checked="" type="button" value="Delete Quotation"/>				<input type="button" value="Print"/> <input checked="" type="button" value="Copy to New Quote"/> <input type="button" value="Convert to Order"/>			

3 Confirm the content and complete Your order

You can edit 'Customer PO Reference' and 'Customer Item Reference'.

Input your PO reference [is mandatory to avoid duplicate order]

You can add your optional 'Customer Item Reference'

Other information cannot be edited

Click 'Next'

No.	Customer Item Reference	MISUMI Part No.	Product Name	Quantity	Unit Price (MYR)	Days to Ship
1	PO12345-001	CBS-10	SOCKET HEAD CAP SCREWS (100g)	50	0.19	1 day
2	PO12345-002	RBB22-35-25	GUIDEBUSHING (1260g)	2	212.57	3 days
3	PO12345-003	PACK-HNTUB-8	NUTS FOR ALUMINUM FRAMES (1300g)	1	211.87	2 days
4	PO12345-004	SFMR10-100	ROTARY SHAFT (55g)	1	13.43	2 days

4 Select Your Shipping Date

- 'All item shipment' :**
Ship all items together
- 'Partial shipment' :**
Each item will be shipped at the shortest ship time
- 'Specify ship date' :**
You may select different shipping date for each item

Shipping Preference

- Ship Complete: All items will be shipped together as soon as available (consolidate shipment). N/A to items ordered under Express Delivery Service.
- Ship Partially: Items will be shipped on earliest ship day. Items with the same ship date will be consolidated.
- Specify Ship Dates: You can specify a ship date for each item.

Product

No.	Customer Item Reference	MISUMI Part No.	Product Name	Quantity	Unit Price (SG)	As of 04/09/2013 Earliest Ship Date	Ship Date
1	PO12345-001	CBS-10	SOCKET HEAD CAP SCREWS (100g)	50	0.06	05/09/2013	
2	PO12345-002	MBRDF40-2-HS	PULLEY (70g)	2	22.46	09/09/2013	09/09/2013
3	PO12345-003	PACK-HNTUB-8	NUTS FOR ALUMINUM FRAMES (1100g)	1 100 pcs / pack	74.93	09/09/2013	
4	PO12345-004	SFMR10-100	ROTARY SHAFT (55g)	1	5.94	06/09/2013	

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30

5 Approve and complete your order

Look through your order and click 'Place Order'.

Product Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	Ship Date
1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.19	9.50	05/09/2013
2	PO12345-002 RBB22-35-25 Express GUIDE BUSHING (1260g)	2	212.57	425.14	LA 07/09/2013
3	PO12345-003 PACK.HNTUB.8 NUTS FOR ALUMINUM FRAMES (1300g)	1 <small>100 pcs / pack</small>	211.87	211.87	06/09/2013
4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)	1	13.43	13.43	05/09/2013

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	(MYR) 699.54
Discount	0.00
Shipping Charges <small>(Total weight)</small>	0.00 <small>(2715g)</small>
GST	39.60
Total (MYR)	699.54

I agree to the Terms & Conditions

Please only click once.

Click 'Place Order' to confirm your purchase

6 Now your order has been completed

If you require to download the order confirmation as a PDF, click the MISUMI order number to go to order history.

Create Order Request Specify Shipping Confirm Order Request **Order Request Completed**

Order Request Completed

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
 Purchase@misumi.com.my(Cc: Purchase_Manager@misumi.com.my, Purchase_Director@misumi.com.my)

For inquiries regarding this transaction, please refer to the Order No. below.
Customer Service
 e-mail: cs@misumi.com.my Phone: 603 7960 8499 (9:00-18:00)

Order No.	WP0046283301 <small>Please click above order No. to view and print its details.</small>
Customer PO Reference	PO_123456
Number of Items	4
Order Date	04/09/2013 11:12 AM
Update Date	-

Tips

You can check your order confirmation and print for your records

Quotation History **Order History**

Order Detail

Order No. WP0046283301
 Customer PO Reference PO_123456
 Order Date 04/09/2013 11:12 AM
 Update Date -

Bill to

Company Name MISUMI MALAYSIA SDN BHD Customer Code
 Attention Purchaser Department
 Payment Sales on Credit/Net 30 days

Ship to

Address MISUMI MALAYSIA SDN BHD
 Unit 1206, 12th Floor Menara Alencor No 18, Jalan Perisai Barat, Petaling Jaya, S.
 Phone 603 7960 8499 Fax
 Attention Purchaser Department

Shipping details

Ship Via DHL Shipping Preference

Product	Customer Item Reference	MISUMI Part No.	Product Name	Quantity	Unit Price (MYR)	A
<input checked="" type="checkbox"/>	PO12345-001	CBS-48	SOCKET HEAD CAP SCREWS (100g)	50	0.19	
<input checked="" type="checkbox"/>	PO12345-002	NBS02-25-25	QUADERPHING (120g)	2	212.57	
<input checked="" type="checkbox"/>	PO12345-003	RACK-HNTUB-B	NUTS FOR ALUMINIUM FRAMES (130g)	1	211.87	
<input checked="" type="checkbox"/>	PO12345-004	SFMB16-100	ROTARY SHAFT (55g)	1	13.43	

Product Total

Shipping Charges (Total weight 3719g)

GST 39.60

Total (MYR) 699.54

Print

Copy to New Quote P Create New Order

MISUMI Sales Order Confirmation

Customer Number: 000001000000
 Customer Order Number: 000001000000
 Date: 04/09/2013

Item No.	Product Name	Quantity	Unit Price	Total Price	Unit Weight	Total Weight
1	SOCKET HEAD CAP SCREWS	50	0.19	9.50	100g	5.00
2	QUADERPHING	2	212.57	425.14	120g	240.00
3	NUTS FOR ALUMINIUM FRAMES	1	211.87	211.87	130g	130.00
4	ROTARY SHAFT	1	13.43	13.43	55g	55.00
				Total		3719.00

Product Total: 699.54
 Shipping Charges: 39.60
Total: 739.14

7 You will receive an order confirmation e-mail

Check your e-mail to find your order confirmation

Tips

You will also receive an e-mail confirmation once your items have shipped



=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Below are the details of your order placed online.

Please check the following.

Customer PO Reference: so-sample
MISUMI Order No.: WQ0001234500
Order Date: 04/03/2014 12:31

Order User. Department:Dept1.
Order User.Name:YAMAMOTO

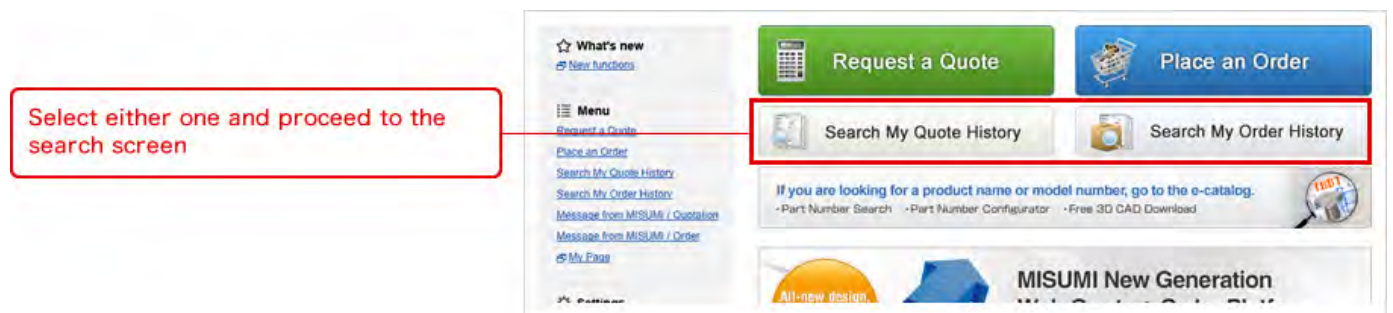
Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE

User Guide Search History

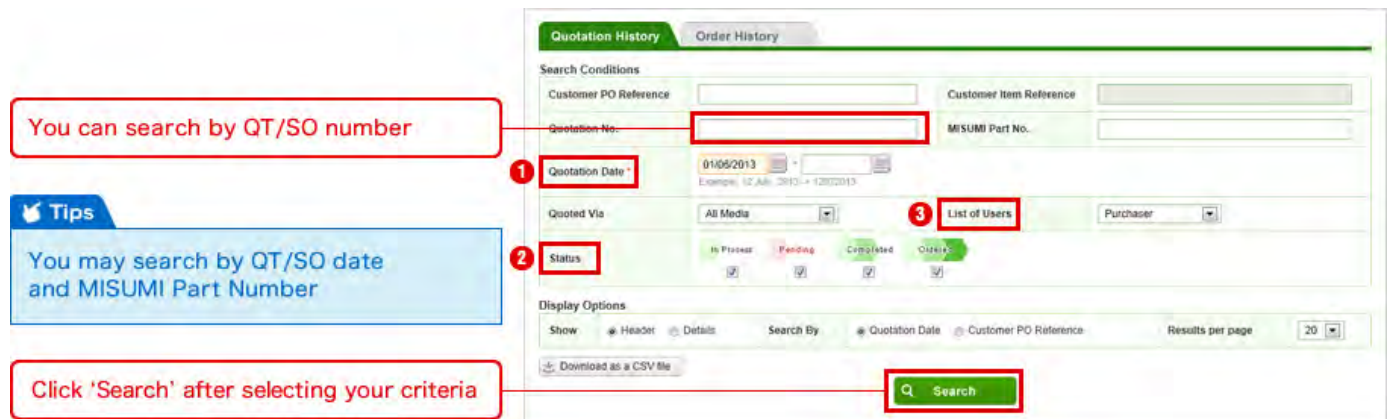
Lookup for previous quotation or order.

1 Search Your Quote/ Order history

At the top of the page you will see 'Search My Quote History' and 'Search My Order History'.



Input the criteria for your search.
Make sure to check ① 'Quotation Date', ② 'Status', ③ 'List of Users'



2 Re-quote and/or Re-order

You will find quote details by clicking the link on the quote number.

Click the link on the QT/SO number for more detail

Quotation Date	Quotation No.	Customer PO Reference	Number of Items	Product Total (MYR)	Status	PDF
04/09/2013 11:12 AM	WQ0046262400	PO_123456	4	663.30	Completed	
04/09/2013 11:02 AM	WQ0046255100	ABCDEFGHIJKL	1	3.02	All Items Ordered	
04/09/2013 10:56 AM	WQ0046288200	WEB TEST	1	2.97	All Items Ordered	
04/09/2013 10:09 AM	WQ0046283300	WEB TEST	5	15.36	Partially Ordered	
04/09/2013 09:12 AM	WQ0046278100	PO_123457	9 (2 pending items)	421.02	Completed	
28/08/2013 09:12 AM	WQ0046273000	WEB TEST	1	15.36	All Items Ordered	

There are three options:

- ① Convert QT to Order by clicking 'Convert to Order'
- ② Create another quote using the same part numbers by clicking 'Copy to New Quote'
- ③ You can also delete a quote by clicking 'Delete Quotation'

Click the box on the left side to proceed to the next step

You cannot include items with unresolved errors

Quotation Results						
To place your order, select item(s) that you want to order and click "Convert to Order"						
Quotation No.	WQ0046262400					
Customer PO Reference	PO_123456					
Quotation Date	04/09/2013 11:12 AM					
Update Date	-					
Expiry Date	04/10/2013					

Bill to			
Company Name	MISUMI MALAYSIA SDN. BHD.	Customer Code	999999
Attention	Purchaser	Department	Purchasing Department

Ship to			
Address	MISUMI MALAYSIA SDN. BHD. Unit 1206, 12th Floor Menara Amcorp No 18, Jalan Persiaran Barat, Petaling Jaya, Selangor		
Attention	Purchaser	Department	Purchasing Department
Ship Via	DHL		

Product							
<input checked="" type="checkbox"/>	No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	As of 04/09/2013 Days to Ship (Ship Date)	Status
<input checked="" type="checkbox"/>	1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.19	9.50	1 day (06/09/2013)	Completed
<input checked="" type="checkbox"/>	2	PO12345-002 RBB22-35-25 GUIDEBUSHING (1260g)	2	212.57	425.14	3 days (07/09/2013)	Completed
<input checked="" type="checkbox"/>	3	PO12345-003 PACK-HNTU8-8 NUTS FOR ALUMINUM FRAMES (1300g)	1 100 pcs / pack	211.87	211.87	2 days (06/09/2013)	Completed
<input checked="" type="checkbox"/>	4	PO12345-004 SFMRI0-100 ROTARY SHAFT (55g)	1	13.43	13.43	2 days (06/09/2013)	Completed

Days to Ship will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	659.94 (MYR)
Shipping Charges (Total weight: 2715g)	0.00
<small>Shipping Charges will be re-calculated based on the number of shipments at the time of order.</small>	
GST	39.60
Total (MYR)	699.54

- ① Convert a QT/SO to an order
- ② Re-quote
- ③ Delete quote

③

②

①

User Guide HOME	Request a Quote	Quick Orders	Convert a Quote to an Order	Search History	Other Menu
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User Guide

Ask MISUMI for Help

Correct an Error: Request MISUMI Customer Service for Help.

1 Error Message for a Part Number

In the case of an incorrect part number or large quantity request, an error message will be displayed.

Tips

Check the message at the top to see how many errors you have

The screenshot shows a web form titled "Request Quotation" with a progress bar at the top containing "Request Quotation", "Confirm Quotation", and "Quotation Completed". Below the progress bar is a "Create a Request for Quotation" button. A red-bordered box highlights an error message: "There are 3 errors. Please see below." Below this message is a text input field for "Customer PO Reference" containing the value "WEB_TEST02". At the bottom of the form, there are two sections: "Bill to" and "Ship to", each with a dropdown arrow and a text input field.

2 Correcting an Error

- ① Revise the data according to the message
- ② Check the box to ask MISUMI for a solution
- ③ Delete the item

There are three ways to solve an error

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Express	Unit Price (MYR)	Days to Ship
1	PO12345-011 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50		0.19	1 day
2	PO12345-012 RBB22-35-25 GUIDEBUSHING (1260g)	2	A	212.57	3 days
3	PO12345-013 KZBE10.4.P2-LA10 DRIVE SHAFTS	6			

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9
[Click here for e-Catalog page](#)
 require MISUMI Customer Service to check this record and give us a solution.

① Correct it by looking at the detailed error message

3	PO12345-013 KZBE10.4.P2-LA10 DRIVE SHAFTS	6			
---	---	---	--	--	--

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9
[Click here for e-Catalog page](#)
 require MISUMI Customer Service to check this record and give us a solution.

② Check the box to request MISUMI for a solution

3	PO12345-013 KZBE10.4.P2-LA10 DRIVE SHAFTS	6			
---	---	---	--	--	--

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9
[Click here for e-Catalog page](#)
 require MISUMI Customer Service to check this record and give us a solution.

③ Check the box on the left and click 'Delete' icon

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Express	Unit Price (MYR)	Days to Ship
1	PO12345-011 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50		0.19	1 day
2	PO12345-012 RBB22-35-25 GUIDEBUSHING (1260g)	2	A	212.57	3 days
3	PO12345-013 KZBE10.4.P2-LA10 DRIVE SHAFTS	6			

Part No. not found.
The second parameter: within the parameters of 50 - 300
The third parameter: within the parameters of 7 - 9
[Click here for e-Catalog page](#)

You may add new rows here: 1 Add Rows

Next

Click 'Next' to proceed

3 Complete Quotation With an Error and Request MISUMI's help for a Solution

Request Quotation **Confirm Quotation** Quotation Completed

Confirm Quotation

For the items with errors, MISUMI Customer Service will contact you after reviewing the issues.

Customer PO Reference PO_123457

Product Orders received after 5:00 p.m. will be processed on the next Business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	Days to Ship (Ship Date)
1	PO12345-011 CBS-10 SOCKET HEAD CAP SCREWS (100g)	50	0.18	9.50	1 day (06/09/2013)
2	PO12345-012 RBB22-35-25 GUIDEBUSHING (1260g)	2	212.57	425.14	3 days (07/09/2013) Need sooner?
3	PO12345-013 KZBE10-4-P2-LA10 DRIVE SHAFTS	6			Part No. not found. The second parameter: within the parameters of 50 - 300 The third parameter: within the parameters of 7 - 9 Per your request, MISUMI Customer Service will check this record to find a solution for you.
	PO12345-014				

Total (MYR) 1208.14
Total excludes amount for items with errors.

Please click the "Submit" button to complete this quotation.
You may print this quotation even if errors are included.

[Back to Modify](#) [Complete](#)

Click 'Complete' if everything is okay
Note: If you want your quote to be saved, you must click 'Complete'

4 Quote Completed

Once completed, your quote can be downloaded as a PDF and printed and you will find the following:

- ① Email addresses where the quote has been sent
- ② PDF button to download the quote
- ③ Button to convert the quotation to order

Note: It is possible to convert items to an order, even if MISUMI CS is working on resolving part errors with other items on the quotation

Request Quotation Confirms Quotation **Quotation Completed**

Request for Quotation Completed

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
Purchase@misumi.com.my;Cc: Purchase_Manager@misumi.com.my, Purchase_Director@misumi.com.my)

For inquiries regarding this transaction, please refer to the Quotation No. below.
Customer Service
e-mail: cs@misumi.com.my Phone: 603 7960 8499 (9:00-12:00)

Quotation No. **WQ004627610** [Print](#)

Customer PO Reference PO_123457

Number of Items 9 (includes 2 pending items)
There are items that MISUMI is now checking. Once it is completed, we will contact you by e-mail or Fax.

Quotation Date 04/09/2013 09:12 AM [Please refer to our business hours.](#)

Update Date -

It is possible to convert a part of this quotation to an order.

[Convert to Order](#)

5 You will receive a quote confirmation e-mail

You will receive an e-mail for your completed quote



=====
This e-mail message was sent to you by an automated e-mail system.
You do not need to reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Here are the details of your quotation request that we received through WOS.
We would like you to check the following.

=====
Customer PO Reference: qt-sample
Quotation No.: QT0001234500
Quotation Date: 04/03/2014 12:31

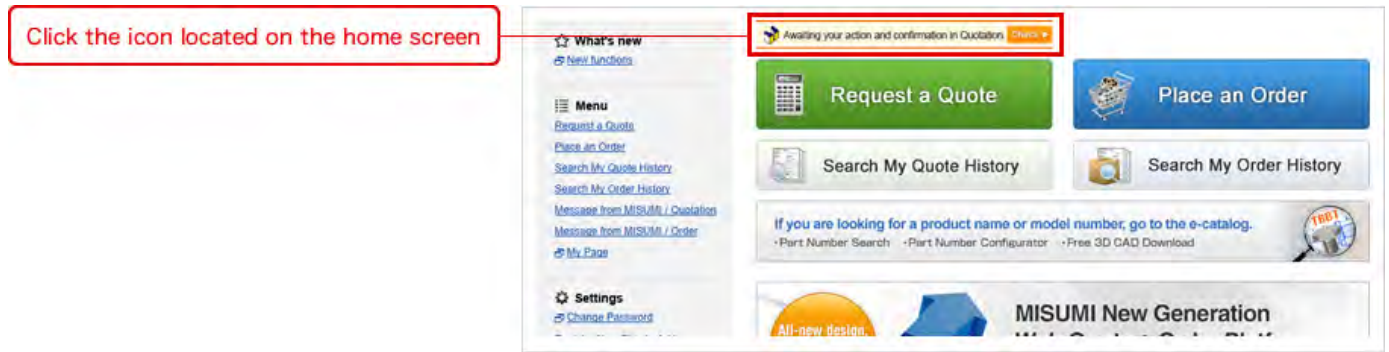
Quote User.Department:Dept1.
Quote User.Name:YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE

Ship to-Address: Tokyo Japan
Ship to-Department: Dept2.
Ship to-Attention: User2

6 Check to See If You Have Received a Reply from MISUMI

You will see the 'Awaiting your action and confirmation in Quotation' at the top.



You will receive an e-mail from MISUMI. You can enter the Web Ordering System by clicking URL link in E-mail

Tips

You will be sent an e-mail regarding your error correction



```
=====
This e-mail message was sent to you by an automated e-mail system.
Please do not reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you very much for using Misumi Web Ordering System [WOS] to request a quotation.
Please check the details of your quotation shown below.

Please click on the link below to view the details.
https://www.misumi-ec.com/xy/unfit/qt/

=====
Customer PO Reference: qt-sample
Quotation No.: QT0001234500
Quotation Date: 04/03/2014 12:31

Quote User, Department:Dept1.
Quote User.Name:YAMAMOTO

Invoice to-Department: Dept1.
Invoice to-Attention: User1
=====
```

7 Check MISUMI's reply

Click 'See MISUMI Reply' for more detail

Message from MISUMI / Quotation Message from MISUMI / Order

Awaiting Your Action

Please read through MISUMI's reply in detail to confirm your quotation.

Quotation No. / Item No. Quotation Date	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)
WQ0066275100 / No.4 04/09/2013 11:12 AM	PO12345-004 RBB22-35-25 GUIDEBUSHING	50	154.49

We offer 5 business days to ship the item with this quantity as the shortest delivery time after placing an order.
If you would like to accept our proposal, please proceed to complete your quotation.

[See MISUMI's reply](#)

Expiry Date: 05/09/2013 05:00 PM

After you check MISUMI's reply, there are three options:

- ① Approve MISUMI's solution and click 'Next' to process
- ② Contact customer service
- ③ Cancel quotation

Tips

There are three possible actions to take

- ① Approve MISUMI's solution
- ② Re-contact customer service to comment if you are not satisfied
- ③ Cancel the quote

Communication History

Communication Date	From	Message
04/09/2013 11:12 AM	MISUMI	Designating 10p Shaft Dia, L(mm) = 4 and P(mm) = 2 is out of specification. To correct Part No., please note that minimum L(mm) = 50 and minimum P(mm) = 7 in this case.

Product

Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Express
3	PO12345-003 KZBE10-4-P2-LA10 ROTARY SHAFT (160g)	6	

To correct MISUMI Part No., please refer the message from MISUMI Customer Service.

Confirm the content and 'Complete' your quote

Product

Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	As of 04/09/2013 Days to Ship (Show Date)
3	PO12345-003 KZBE10-100-P9-LA10 ROTARY SHAFT (160g)	6	19.37	116.22	5 days (10/09/2013)

Fees and charges will be recalculated based on the entire quotation.
Please find the updated quotation to confirm them.

8 You Will Receive Quotation Confirmation E-mail

You will receive an e-mail for your completed quote



=====
This e-mail message was sent to you by an automated e-mail system.
You do not need to reply to this mail.
=====

Misumi customers(000123)
Trial division
Dear Triangular Taro,

Thank you for using Misumi Web Ordering System [WOS].

Here are the details of your quotation request that we received through WOS.
We would like you to check the following.

=====
Customer PO Reference: qt-sample
Quotation No.: QT0001234500
Quotation Date: 04/03/2014 12:31

Quote User.Department:Dept1.
Quote User.Name:YAMAMOTO

Invoice to-Customer Code: MSOP01
Invoice to-Company Name: MOM CS OPE

Ship to-Address: Tokyo Japan
Ship to-Department: Dept2.
Ship to-Attention: User2

User Guide HOME	Request a Quote	Quick Orders	Convert a Quote to an Order	Search History	Other Menu
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User Guide Glossary

PO Reference	This is a mandatory field, please input your company's PO reference.
Item Reference	This is an optional field, you can input your company's reference per line item.
QT/ Order Number	12 digits alphanumeric characters.
Stock Item	Stock item indicates items normally stocked by MISUMI.
Express Item	Express item indicates that express service is available.
Shipping Date	Shipping date from MISUMI.
Days to Ship	Days to Ship is a lead time until item will be shipped from MISUMI.

User Guide

Frequently Asked Questions

Tips for using MISUMI's Web Ordering System

1 It is Easier Than Ever to Place Your Order!

Simply enter the item number, select a ship date, check the checkbox to agree to MISUMI's terms and then click 'Place Order'.

1 Create Order Request

No.	Customer Item Reference MISUMI Part No. *	Quantity *	Express (?)
1	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
2	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
3	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
5	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

You may add new rows here: Add Rows

Next

2 Specify Shipping

Shipping Preference *

- Ship Complete: All items will be shipped together as soon as available (consolidate shipment). N/A to items ordered under Express Delivery Service.
- Ship Partially: Items will be shipped on earliest ship day. Items with the same ship date will be consolidated.
- Specify Ship Dates: You can specify a ship date for each item.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	As of 04/08/2013 Earliest Ship Date	Ship Date (?)
1	TH001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.19	05/09/2013	
2	PO12345-002 RBB22-35-25 Express GUIDE BUSHING (1290g)	2	212.57	07/09/2013 Need sooner?	<input type="text" value="07/09/2013"/>
3	PO12345-003 PACK-HNTUB-8 NUTS FOR ALUMINUM FRAMES (1300g)	1 100 pcs / pack	211.87	06/09/2013	
4	PO12345-004 SFM10-100 ROTARY SHAFT (55g)	1	13.43	06/09/2013	

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Back

3 Confirm Order Request

Product Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUMI Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	Ship Date
1	PO12345-001 CBS-10 Stock SOCKET HEAD CAP SCREWS (100g)	50	0.19	9.50	05/09/2013
2	PO12345-002 RBB22-35-25 Stock GUIDE BUSHING (1260g)	2	212.57	425.14	In A 07/09/2013
3	PO12345-003 PACK.HNTUB.8 NUTS FOR ALUMINUM FRAMES (1300g)	1 <small>100 pcs / pack</small>	211.87	211.87	06/09/2013
4	PO12345-004 SFMRT0.100 ROTARY SHAFT (55g)	1	13.43	13.43	05/09/2013

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	659.94 <small>(MYR)</small>
Discount	0.00
Shipping Charges <small>(Total weight)</small>	0.00 <small>(2115g)</small>
GST	39.60
Total (MYR)	699.54

I agree to the [Terms & Conditions](#)
 Please only click once

4 Order Request Completed

You will know your order is successfully submitted when you see this screen!

An order confirmation e-mail will be sent to the address shown on this screen

Thank you! Your request has been successfully submitted.

A confirmation e-mail will be sent to the following address once your request has been processed.
Purchase@misumi.com.my | Cc: Purchase_Manager@misumi.com.my, Purchase_Director@misumi.com.my

For inquiries regarding this transaction, please refer to the Order No. below.

Customer Service
e-mail: cs@misumi.com.my Phone: 603 7960 8499 (9:00-18:00)

Order No.	WP0046283301 <small>Please click above order No. to view and print its details</small>
Customer PO Reference	PO_123456
Number of Items	4
Order Date	04/09/2013 11:12 AM
Update Date	-

Checking Your Order History

Find any orders by clicking 'Search My Order History', even if you did not place it online!

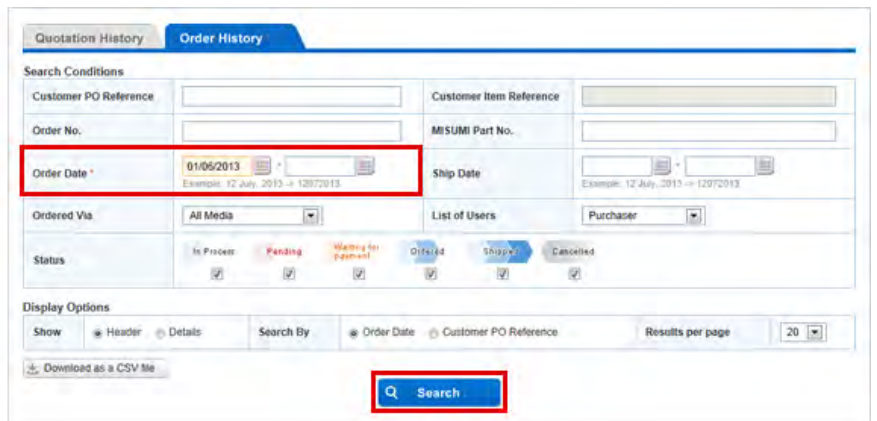
1 TOP

Click 'Search My Order History'



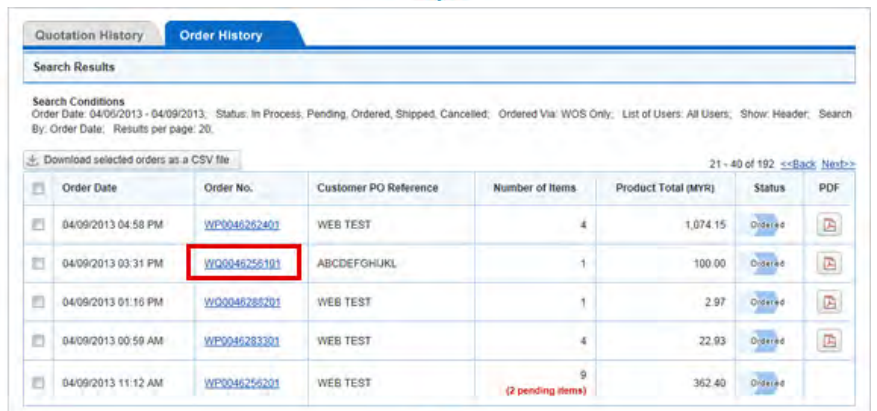
2 Search Order History

Enter your search criteria (your PO number, date range, etc.), then Click 'Search'



3 Search Results

On the Search Results page, click on the order number you want to see.



4 Order Detail

Your order's details will be displayed.
You may also choose to recycle your order to a new quotation, or use it to place a new order for the same items.

Product Orders received after 5:00 p.m. will be processed on the next business day.

No.	Customer Item Reference MISUM Part No. Product Name	Quantity	Unit Price (MYR)	Amount (MYR)	Ship Date
1	PO12345-001 CBS-10 <small>Socket</small> SOCKET HEAD CAP SCREWS (100g)	50	0.19	9.50	05/09/2013
2	PO12345-002 RBB22-35-25 <small>Socket</small> GUIDEBUSHING (1260g)	2	212.57	425.14	07/09/2013
3	PO12345-003 PACK.HNTUB-8 NUTS FOR ALUMINUM FRAMES (1300g)	1 <small>100 pcs / pack</small>	211.87	211.87	06/09/2013
4	PO12345-004 SFMRT0.100 ROTARY SHAFT (55g)	1	13.43	13.43	05/09/2013

Ship Date will vary, depending on your order time. The ship date shown here is valid only if your order is complete before 13:30.

Product Total	659.94 <small>(MYR)</small>
Discount	0.00
Shipping Charges <small>(Total weight)</small>	0.00 <small>(2115g)</small>
GST	39.60
Total (MYR)	699.54

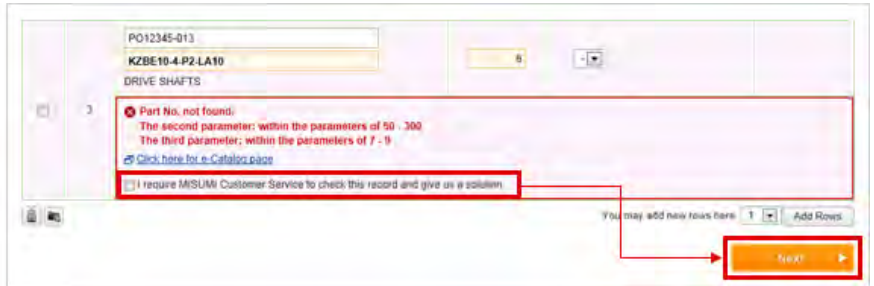
I agree to the [Terms & Conditions](#)
 Please only click once.

2 Resolving Error Messages

Check 'Request MISUMI to check and resolve this record', then click 'Next' to ask MISUMI CS for help.

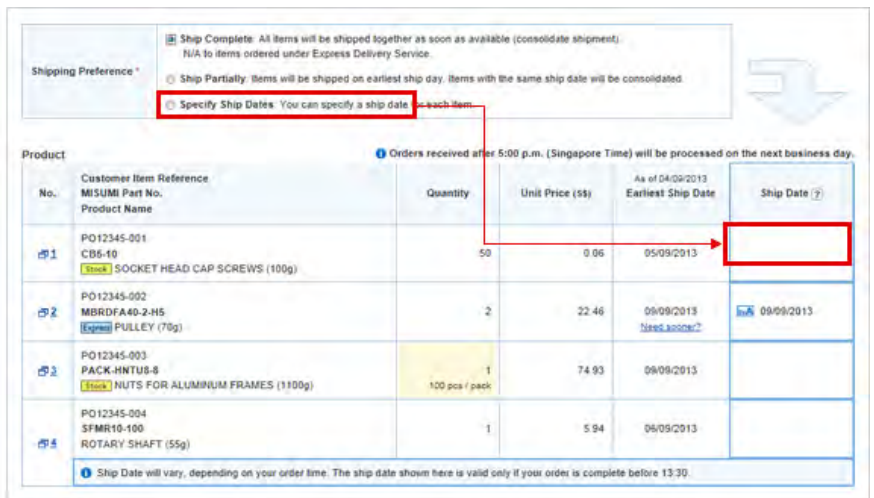
Our Customer Service department will look for a solution and will contact you as soon as we have an answer

For urgent inquiries, contact us at:
 Phone: 603 79608499
 email: cs@misumi.com.my



3 How to request for same day shipment:

Check 'Manual' to choose when you want each line to ship.
 If today's date is displayed in 'Earliest Ship Date', no need to change the dates.



4 We have moved the field where you entered MISUMI's Part Number



5 Forgot your password? Click here on the login screen

'On the next screen, enter your Login ID and e-mail address. We will send you an e-mail with password reset instructions. If you cannot remember your login ID, please email to cs@misumi.com.my

The screenshot shows the 'Customer Login' section of a website. It includes a login form with fields for 'Login Username' (containing 'misumi99') and 'Password' (masked with dots). There is a 'Keep me logged in' checkbox and a 'Login' button. A red box highlights the link 'Forgot your password?'. A red arrow points from this link to the 'Forgot your password?' form below. This form contains instructions: 'To reset your password, please enter your login ID and registered e-mail address. An e-mail, including a URL link will be sent to you. Please click the link to reset your password.' It has two input fields: 'Login Username *' and 'E-mail *', both highlighted with red boxes. At the bottom right of the form is a 'Submit' button. A footer note says: 'If you don't remember your login Username, please e-mail your request to cs@misumi.com.my'.